Title Page. Program 1

Information about Artist:

|  |  |
| --- | --- |
| Mrs./Mr. |  |
| First name |  |
| Last name |  |
| Date of birth |  |
| Nationality |  |
| Profession |  |
| Address |  |
| E-Mail |  |
| Telephone |  |
|  | |
| **Trip details** |  |
| Trip from/to |  |
| Arrival/Departure |  |
| Is a Schengen visa necessary? |  |
| Name of the project/event (including organization) you would like to attend: | |
| Purpose of the trip: | |
| Is an invitation by the inviting organization available: | |
| Yes No  **If an invitation is available, please include it to the application** | |
| How did you find out about the program "Culture in Motion: Regional Mobility Fund of the Goethe-Institut Eastern Europe/Central Asia"? | |

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| Information on the applicant(s) (artist, curator, project director, etc.):  **Outline of motivating factors or research/work plan** (illustrating the purpose and goal of the trip). Max. 1700 characters, no images. (Cost plan 1) |

**Motivational statement for the research or working project for a project without travel (Cost plan 2)**

Including description of purpose and destination of the trip

Max. 1700 characters, no images.

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| **Curriculum vitae**  Max. 1700 characters, no images. |

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| **Documentation** of max. 4 previously completed projects:  • 4 to 6 photos can be attached separately to the application. Please, do not include photos in this form.  • Further links with comments (recordings, video works or audio samples, texts) can complete the project description as a list. |

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| Documentation (continued) |

Documentation (continued)

**Cost Plan 1 (Trip)**

Please submit costing in EUROS.

Applicant (Name of person/institution, place of residence):

Invited Person (Name, country, city):

Brief description of trip (country, destination):

Travel dates:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Dates/Days | Number of Persons | Price | Total | Link |
| Hotel/accommodations |  |  |  |  | Provisional booking |
| Per diems |  |  |  | As per explanations |
| Train/air travel tickets |  |  |  |  | Provisional booking |
| Other transportation costs:  airport transfer, local public transportation, etc. |  |  |  | Web links |
| **Total** |  |  |  |  |  |

INFORMATION ON SUBMITTING APPLICATIONS

1. Reimbursement of travel costs

Please note that only train travel in 2nd class can be approved/reimbursed. In the case of air travel expenses, only expenses for Economy class travel can be reimbursed.

2. Per diems and accommodation allowances

For trips lasting more than one day, a flatrate of 50% of the per diem allowance will be granted for the day of arrival and for the day of departure respectively. The full rate applies for other days of the trip. When creating the cost plan, please note that the daily per diem may not exceed 20 euros; the maximum rate for overnight accommodations is 70 euros.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Cost Plan 2 (** Project without travel**)**  Please submit costing in EUROS.  Applicant (Name of person/institution, place of residence):  Invited Person (Name, country, city):  Brief description of trip (country, destination):  Travel dates:   |  |  |  |  | | --- | --- | --- | --- | | Expense item | Price | Total | Link/accounting basis | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | | **Total** |  |  |  | |