

REGISTRATION LEARNING GERMAN IN GERMANY

Please fill in this form in black ink and CAPITAL LETTERS and return it to Munich.

Goethe-Institut
Kundenmanagement
Goethestr. 20
80336 München
Germany

Telephone: + 49 89 15921-200
Telefax: + 49 89 15921-202
E-mail: deutsch@goethe.de
goethe.de/germany

male female

First name (as shown in passport)

Last name (as shown in passport)

Date of birth day month year

Place of birth Country of birth

Citizenship

Telephone (including country code)

E-Mail

c/o

Street /no.

Postal Code City

Country

Billing address (if different):

First name (as shown in passport)

Last name (as shown in passport)

Company

E-Mail

c/o

Street /no.

Postal Code City

Country

Information: I would like the Goethe-Institut to continue sending me information via e-mail. Yes No

What language should we use to correspond with you? Deutsch English Français Italiano Español

I WISH TO BOOK THE FOLLOWING COURSE

INTENSIVE COURSES

- Intensive 8
- Intensive 4
- Intensive 2 Intensive 2 - Language and Culture

PREMIUM COURSES

- Premium Superintensive 1
- Premium Superintensive 2
- Premium Intensive 4 plus

OTHER COURSES

Course Date: From day month 20 year until day month 20 year

Desired course location:

IN ADDITION TO THE COURSE I AM BOOKING THE FOLLOWING ACCOMMODATION (SEE AVAILABLE CHOICES IN THE COURSE CALENDAR)

- Guesthouse Single room Smoker Breakfast (only available in Schwäbisch Hall)
- Homestay Double room Non-smoker Lunch (only available in Schwäbisch Hall)
- Apartment

The Goethe-Institut hereby notifies course participants that they are responsible for any damage of whatever nature caused by them.

By submitting the form, I acknowledge the terms and conditions of participation.

Please see page 4 for the cancellation form.

I have read and accept the data privacy policy and declaration of consent.

If a third party is covering the costs, please enclose a declaration to that effect.

Received from (institute stamp)

Participant number
Institute code
Agency code

SELF-ASSESSMENT OF GERMAN SKILLS

To ensure that we can enroll you in a suitable course for you, we request that you answer all of the following questions:

Do you have prior knowledge of German? Yes No

If you selected "Yes", please continue.

Wie lange haben Sie Deutsch gelernt?

Monate Jahre Stunde/n pro Woche durchschnittlich

Haben Sie eine der folgenden Prüfungen abgelegt?

- Goethe-Zertifikat A1: Start Deutsch 1 Goethe-Zertifikat B1 Goethe-Zertifikat C1
- Goethe-Zertifikat A2 Goethe-Zertifikat B2 Goethe-Zertifikat C2: Großes Deutsches Sprachdiplom
- Andere Prüfung TestDaF

Mit welchem Lehrbuch haben Sie zuletzt gelernt?

Auf welcher Niveaustufe war Ihr letzter Kurs? A1 A2 B1 B2 C1 C2

Wenn Sie an einem Goethe-Institut im In- oder Ausland Deutsch lernen oder gelernt haben, werden Ihnen unsere dortigen Kolleginnen und Kollegen gern eine Einstufungsempfehlung geben:

Frau / Herr

hat vom

bis

im GI

die Kursstufe

mit

UE besucht.

Wir empfehlen einen Folgekurs im Niveaubereich:

- A1 A2 B1 B2 C1 C2

Stamp (institute)

SEND

Reset form

1. General Requirements

Course participants must be at least 18 years of age.

2. Participation / Enrollment confirmation

- 2.1. After enrolling in the course, the participant is sent confirmation (referred to below as "enrollment confirmation") by Goethe-Institut e.V. ("GI") of enrollment in the selected course, the accommodation booking and the meal arrangements (referred to as "the course"). With receipt of the enrollment confirmation by the participant, the contract takes effect.
- 2.2. An invoice is forwarded with the enrollment confirmation, informing the participant of the payable course fees, which include all services specified in 2.1. above (instruction, accommodation, meals), indicating the payment deadline and the participant number.
- 2.3. In principle, consumers have a right to cancel. More information on the right to cancel is provided in the notice on the right to cancel at the end of the Terms and Conditions.

3. Prices and terms of payment

- 3.1. The price list for courses, accommodation and meals in effect at the time of enrollment is an integral part of the contract. Please refer to www.goethe.de/anmeldung-deutschland.
- 3.2. The course fee is payable in full to the GI at the payment deadline shown in the invoice. The payment date is defined as the date at which the payment is credited to the GI account specified in the enrollment confirmation. The money transfer must indicate the course participant number.
- 3.3. All bank charges related to the payment of the course fee shall be borne by the course participant.
- 3.4. If the GI does not receive full payment of the course fees by the due date, the participant will no longer be entitled to the services booked. In this case the GI is entitled to make the services available to other interested parties.
- 3.5. In case of non-attendance at the booked course, delayed arrival, early departure or withdrawal from a course, or any other absences (e.g. due to illness), there is no claim to reimbursement of the course fees.

4. Changes to course bookings

In exceptional cases participants may change the services booked (e.g. the course date) in consultation with the GI. The first change is free of charge. A fee of €60 is payable for each additional booking change.

5. Cancellation

- 5.1. The course participant can cancel the course booking subject to the following conditions.

_ In case of cancellation no later than four weeks prior to the start of the course, the GI will withhold an administrative fee of €160.

_ In case of cancellation no later than one week prior to the start of the course, GI will withhold an amount equal to 30% of the course fee, but not less than the administrative fee of €160.

_ In case of cancellation no later than one day prior to the start of the course, GI will withhold an amount equal to 50% of the course fee, but not less than the administrative fee of €160.

_ In case of withdrawal after the start of the course, GI will withhold 100% of the course fee.

The course participant may submit evidence to show that it would be appropriate for a lesser amount to be withheld in an individual case.

- 5.2. The course participant can cancel accommodation arrangements free of charge up to four (4) weeks before the start of the course. Cancellation at a later date is not possible.
- 5.3. The cancellation must be submitted in writing (or by e-mail) to GI using the contact addresses indicated in the enrollment confirmation. The cancellation date is defined as the date of receipt of the cancellation declaration at the contact address specified in the enrollment confirmation.

6. Course level assignment / class size

- 6.1. The assignment to a course level is made on the basis of a placement test carried out at the course location.
- 6.2. In all courses, the maximum class size is 16.

7. Accommodation

- 7.1. On request, the GI offers accommodation for rent. Any request for the booking of accommodation must be indicated when enrolling. Prior inspection of the accommodation is not possible.
- 7.2. The accommodation is rented only on a course by course basis. The date for moving into the accommodation is the published arrival date, and the date for moving out is the published departure date.
- 7.3. The course participant is responsible for exercising due care in the accommodation and keeping it clean during the rental period. At the end of the rental period, the accommodation must be left in a clean and tidy state.
- 7.4. If the accommodation is in a guesthouse, a proper handover must take place at the beginning and end of the rental period between the course participant and a person authorized by the GI (inspection of the state of the rooms, inventory of equipment and other items, etc.).
- 7.5. Guests of the course participant are permitted to stay overnight only with the express permission of the GI.
- 7.6. Any violation of the landlord's house rules will result in termination of the rental agreement without notice with no claim to replacement accommodation or reimbursement of rent paid.
- 7.7. If the accommodation is recommended by the GI, e.g. through a link on the GI website, then GI does not act as the landlord of the accommodation.

8. Responsibilities of participants

- 8.1. It is the responsibility of the course participant to ensure at his/her own expense that his/her stay in Germany is in compliance with the law and that he/she is in possession of any required entry permit, residence permit or visa.
- 8.2. It is the sole responsibility of the course participant to take out health insurance and accident, liability and personal property insurance. GI assumes no liability in this area.
- 8.3. Participants are obliged to comply with the course rules and house rules applicable to the Goethe-Instituts.

9. Liability of the GI

- 9.1. GI is subject to liability – regardless of the legal cause – only in case of gross negligence or intent.
- 9.2. GI is also liable in case of ordinary negligence in case of damage resulting in death, injury or harm to health as well as damages for the culpable violation of a material contractual violation.
- 9.3. Any other contractual or tort claims of the course participant are explicitly precluded.

10. Force majeure

Neither GI nor its employees are liable for non-performance of contractual obligations or damages to the extent that they are caused by force majeure, in particular fire, water, storm or other natural events, explosion, strike, war, civil unrest or other reasons outside the sphere of responsibility/influence of the Goethe-Institut.

11. Privacy protection

GI collects, processes and uses the personal data of the course participant both for the purpose of fulfilling the contract signed with the course participant and as permitted by law and under the terms of any signed declaration of consent in compliance with privacy protection laws. For further details see the separate privacy declaration to which we hereby explicitly refer.

12. Applicable law

These terms and conditions and all legal relations between the GI and the course participant are subject to the laws of the Federal Republic of Germany. The place of jurisdiction is Munich, Germany.

13. Severance clause

Should sections or individual formulations in these terms and conditions prove invalid or ineffective, this shall have no effect on the remaining sections and their validity. The ineffective provision shall be replaced by the legally admissible provision that most closely approximates the content and economic effect of the ineffective provision.

Consumers have a right to cancel in accordance with the following conditions. For this purpose, a consumer is defined as any natural person entering into a transaction for purposes not primarily related to commercial or self-employed activities:

A. NOTICE OF RIGHT TO CANCEL

Right to cancel

You have the right to cancel this contract within 14 days without giving reasons. The cancellation period is 14 days from the date on which you enter into the contract.

To exercise your right to cancel, you must send a clear declaration to us at:

Goethe-Institut e.V.,
Goethe-Institute in Deutschland,
Bereich Marketing und Vertrieb,
Goethestrasse 20,
80336 Munich,
Tel.: +49 89 15921-0,
Fax: +49 (0)89 15921-202,
E-mail: deutsch@goethe.de

(e.g. a letter, fax or e-mail) indicating your decision to cancel this contract. The attached Sample cancellation form (PDF, 95 KB) may be used to notify us of your decision to cancel, but it is not required.

To comply with the cancellation period, it is sufficient for you to send your notice of cancellation to us before the cancellation period expires.

Consequences of cancellation

If you cancel this contract, we are required to reimburse all payments that we have received to you, including delivery costs (with the exception of additional costs resulting from your selection of a delivery option other than the cheapest standard delivery option offered by us) without delay and no later than 14 days from the date on which we receive notification of your cancellation of this contract. For the reimbursement we use the same means of payment as in the original transaction unless we have expressly agreed to other arrangements with you. You will not be charged fees for this reimbursement under any circumstances.

If the delivery of services begins at your request during the cancellation period, you are required to pay us an appropriate amount corresponding to the portion of the services provided during the cancellation period as a percentage of the total contractually agreed services.

End of notice of right to cancel

Exclusion or early expiry of the right of cancellation:

The right to cancel will expire at an earlier date if we have provided the entire contractually agreed services and only began to provide services after you gave your express consent for services to begin and acknowledged that you would lose your right to cancel following complete performance of the contract by us.

B. CANCELLATION FORM

If you wish to cancel the contract, please complete this form and return it to us.

To
Goethe-Institut e.V.
Goethe-Institute in Deutschland
Bereich Marketing und Vertrieb Goethestrasse 20
80336 München
Fax: +49 (0)89 15921 202
E-Mail: deutsch@goethe.de

I/we (*) hereby cancel the contract entered into by me/us (*) on the purchase of the following goods (*)/ the performance of the following service (*)

Ordered on (*)

received on (*)

Name of consumer(s)

Address of consumer(s)

Date

Signature of consumer(s) (only in case of notification on paper)

(*) Please delete non-applicable options

The Goethe-Institut („GI“) takes your privacy very seriously and would like to inform you which personal data is collected, processed, and used, and how and why this is done.

1. Subject matter of this data privacy statement and data controller

This data privacy statement concerns the collection, processing, and use of your personal data („Data“) in connection with registering for GI courses and exams via GI’s websites and taking the courses and exams themselves.

The data controller within the meaning of the data protection legislation is Goethe-Institut e.V., whose registered office is in Munich (Dachauer Str. 122, 80637 Munich, Germany). If you have any questions or comments regarding this data privacy statement or on the subject of data privacy in general, please contact the institute with which you initially registered.

2. The use of your Data

You can use our website purely for information, without registering with us. In this case, no personal Data will be collected, processed, or used.

However, if you want to sign up for a course or exam, you will have to provide certain information when registering. Mandatory registration details include any Data that we absolutely require in order to book and run the course or exam. Other details can be provided by you at your discretion.

The collection of your Data and its later use is in order to facilitate your online registration, and also for the purposes set out in the declaration of consent below. We will pass on your Data only for the purposes specified in this declaration of consent and to the categories of recipients that it lists.

For technical reasons, additional Data is transmitted to us online, such as your IP address, referrer, etc. This Data, which is transmitted to us by your computer or browser, is of course only collected and used by us to the extent permitted by law.

3. Supplementary information on cookies

We use cookie technology to enable you to log in automatically when you return, should you so wish. We also use cookies to identify you when switching from one page to the next. If you have disabled cookies in your browser, you will still be able to use our personalised internet resources, but no automatic login will be possible.

4. Right to object

You can object to the use of your Data for market research, advertising, or marketing purposes at any time. To do this, simply send an email with a note to this effect to widerruf-deutschland@goethe.de.

Declaration of consent

I hereby give my consent for the Goethe-Institut to pass on the personal Data disclosed by me for the purposes of my registration and also in connection with the implementation of future agreements concluded with me („Data“) for the purpose of its storage in the central customer database of Goethe-Institut e.V., whose registered office is in Munich, Germany („Head Office“), and for this Data to be combined with any other Data belonging to or regarding me that is already present in this database.

I furthermore give my consent for the Goethe-Institut and the Head office to use my Data above and beyond the purpose of implementing the agreement for market research, advertising, or marketing purposes associated with the range of services offered by the Goethe-Institut, and particularly to send relevant requests or advertisements (“Information“), e.g. on new courses by the Goethe-Institut, to the address and contact details provided by me.

The information may be provided by post, telephone, fax, email, and/or SMS.

For the purposes of authentication checks and issuing replacement certificates, Data regarding exams that I have taken may also be transmitted to the Head Office, and stored and used in the central examination archive (for a maximum of 10 years). If this Data is in relation to exams granting entitlement for the subsequent immigration of spouses, the Head Office may, at the request of German authorities, confirm to these authorities the validity of a certificate that I have submitted.

The Goethe-Institut will not use my Data for any purposes in addition to those specified in this declaration, and will not pass it on to third parties unless there is a well-founded suspicion of misuse with regard to the Data.

I am aware that I can object to the use of my Data for market research, advertising, and marketing purposes at any time.