



TERMS OF USE FOR THE MEDIA LOUNGE

USER ACCOUNT

If you wish to create a user account, you need a valid e-mail address.

Important note: *User data are stored in a database of the Goethe-Institut in Germany and used only for the purpose of the creation, implementation and termination of the library loan agreement. The stored data will not be disclosed to third parties. Users have the option of viewing their personal data at any time.*

USER ID

A valid user ID is required to borrow books and audio-visual media.

This will be issued by the Goethe-Institut Libanon upon presentation of an official document (identity card, passport, driving licence, etc.).

- As of **01.01.2018**, the annual fee for adults is 20,000 LBP.
- The discounted annual fee for senior citizens, children and young people is 10,000 LBP.
- Participants in language courses will be offered free membership for 3 months.
- The library ID is not transferable and must be collected in person by the user.
- In the event of the loss of the user ID, a replacement ID will be issued. A fee of 7,500 LBP will be charged for this replacement.
- In the event of failure to return media on time, overdue fines of 250 LBP per medium per day will be charged.

BORROWING

- Separate account management via MeinGoethe.de
- Borrowing is permitted only during the service hours for borrowing & advice (Mon, Tues, Thurs | 11:30 am to 5:30 pm).
- Books, teaching material (with the exception of exam preparation material), DVDs and CDs may be borrowed for 3 weeks.
- Exam preparation material may be borrowed for 2 weeks.
- A maximum of 3 media may be borrowed at any one time.
- It is possible to extend the borrowing period for all media except exam preparation material. Please extend the borrowing period for the media in your user account.
- After two reminders have been issued, your user account will be blocked.

OFFERS

- Search of available media using OPAC at <http://beirut.bibliothek.goethe.de>
- Personal enquiries by telephone during service hours (+961 1 570 131 125) or by e-mail: bibliothek-beirut@goethe.de
- ONLEIHE (E-LIBRARY): You can borrow digital media at www.onleihe.de/goethe-institut

Please note: DVDs and CDs may be borrowed only for private and personal use. The copying or reproduction of media is not permitted for copyright reasons.

INTERNET

- Free Wi-Fi
- Information/addresses with content that glorifies violence or is pornographic and/or racist may be **not** retrieved or copied.
- Changes to the system and network configuration of the server and PCs are not permitted.
- The library of the Goethe-Institut Libanon does not guarantee continuous access to the Internet at all times.

In the interest of all users of the Media Lounge, we would kindly ask for the prompt return and considerate treatment of borrowed materials. Violations of the rules of use or repeated reminders to return media can result in the barring of the user in question from the use of the Media Lounge.