

ENROLMENT FORM



Please fill the form in english

الرجاء املأ البيانات باللغة الانكليزية

FIRST NAME	الاسم الاول	
LAST NAME	الاسم الاخير	
BIRTHDAY	تاريخ الميلاد	
NATIONALITY	الجنسية	
TELEPHONE	رقم الهاتف	
E-MAIL	الايمل	
COURSE	الدورة	

WHY ARE YOU INTERESTED IN LEARNING GERMAN?

لماذا ترغب في تعلم الألمانية؟

STUDIES IN GERMANY	من اجل الدراسة	
SPECIAL INTEREST FOR GERMANY - GERMAN LANGUAGE	اهتمامات بألمانيا واللغة الألمانية	
PERSONAL REASON	اسباب خاصة	
FAMILY / FRIENDS IN GERMANY	العائلة او الاصدقاء	
FOR TRAVELLING	من اجل السفر	
FOR JOB	للعمل	
OTHER REASONS	اسباب اخرى	

PRIOR GERMAN KNOWLEDGE:

المعرفة الألمانية السابقة

NO	لا		YES	نعم	
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WHERE	اين	
WHEN	متى	
BOOK	الكتاب	
LEVEL	المستوى	

HOW DID YOU FIND OUT ABOUT THE GOETHE INSTITUT AND IT'S COURSES?

كيف سمعت عن معهد جوته ودوراته؟

FAMILY OR FRIENDS	العائلة او الاصدقاء	
WEBSITE	الانترنت	
DAAD	اللجنة الألمانية للتبادل العلمي	
FAIRS	المعارض	
GERMAN EMBASSY	السفارة الالمانية	
NEWSPAPER	المجلات	
OTHERS	اخرى	

YOUR PROFESSION:

الوظيفة

HIGH SCHOOL STUDENT	طالب في المرحلة الثانوية	
STUDENT	طالب	
EMPLOYEE	موظف	
OTHER	أخرى	

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Centre Oman

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**GOETHE
INSTITUT**

Sprache. Kultur. Deutschland.

TERMS AND CONDITIONS OF GOETHE-INSTITUT GERMAN COURSES AND EXAMS MUSCAT

Age - Courses offered by Goethe-Institut are designed, unless indicated otherwise, for participants aged 16 and older. The age recommendations for exam participants are specified in the Goethe-Institut's exam regulations.

Cancellation and Refund - Withdrawal from a course or exam, respectively, shall be declared in writing and informally to Goethe-Institut. For minor participants, the written consent of the legal guardians must be obtained. In case of withdrawal prior to the first course day the course fee or exam fee, respectively, less an administration fee in the amount of 10% will be reimbursed. In case of withdrawal on the first course day or following the course commencement or on the exam day, respectively, a refund is no longer possible. In case of withdrawal from an exam prior to the expiration of the registration period the exam fee less an administration fee of 10% will be reimbursed. In case of withdrawal after expiration of the registration period, a refund is no longer possible. When an exam date is postponed on the participant's part, an administration fee of 10% will be due with the exam fee.

Certificate of Course Achievement - Participants will receive a qualified certificate of attendance. Regular attendance is a prerequisite for this certificate (70% of the course dates), as well as passing the final exam with a minimum of 50% of the overall mark. Course certificates will be kept by Goethe-Institut for 1 year only. Exam results will be announced within 2 weeks after the exam has been taken.

Change of Course - A change of course shall only be possible subject to the number of places available and only in exceptional justified cases and after previous consultation with the course teachers and the language course office.

Complaint procedure - For complaints regarding the courses and exams at the Goethe-Institut, please contact the area management language courses. Further complaint steps concerning exams shall be governed by the exam regulations.

Data protection - The course participant acknowledges that his/her registration information, billing data and performance data are electronically recorded by Goethe-Institut. The course participant agrees that Goethe-Institut continues to provide him/her with information and/or the newsletter.

Discounts - Loyalty discount: Existing course participants enrolling for another course in the following semester in the enrolment week receive a 7 OMR discount. Student discount: University and high school students with a valid student ID receive a 14 OMR discount. "Recommend a friend" discount is 12 OMR. Only one discount can be applied.

Enrolment - Enrolment for the courses and examinations shall be done at the published dates. You must personally register for the exam. A valid passport is required in order to complete the registration. In the case of minor participants the legal guardians must give their consent. Participants without previous knowledge shall start a course at level A1.1. Participants with previous knowledge take the placement test of the Goethe-Institut and are then assigned to the appropriate course level.

Goethe-Certificate B1 Exam - An overall certificate can solely be issued in the event that all four modules have been taken and passed at a single exam venue and on the same day.

Liability - Goethe-Institut is not liable for the cancellation of their services due to force majeure (for example natural disaster, fire, flooding, war, official orders and all other circumstances, which are beyond the control of the contractual partners).

Number of Participants - The maximum number of participants in all courses is limited to 16 persons. The minimum number of participants is 5 persons. If the number of course participants is less than 5, the Goethe-Institut offers the option of a small group course of 3-4 participants with a reduced amount of units of instruction. The minimum number of students per exam and exam date is 2 persons. Goethe-Institut reserves the right to cancel a course or exam date, respectively, if the minimum number of participants has not been attained upon expiration of the enrolment procedure. In case Goethe-Institut cancels the course or exam date, respectively, the total course fees or exam fees, respectively, will be reimbursed to the participant. Further claims are excluded.

Placement Test - A placement test is subject to charge (10 OMR). The fee will be credited with the course booking. The placement test solely serves to support the placement in the appropriate course and does not replace any certificate of language skills.

Public holidays - Dates of the Islamic holidays depend on official announcements by the religious authorities in Oman and can vary based on such announcements. Courses that do not take place on such days usually run for a longer period. Goethe-Institut is not obliged to provide individual make-up lessons.

Prices - The current prices and discount conditions applicable at the time of enrolment shall apply. The costs for the textbooks are not included in the course fee.

Terms of payment - The total course price or exam price, respectively shall be paid in cash at the agreed date of payment (normally on the day of enrolment). Cheques are not accepted as payment.

Date

Name (CAPITAL LETTER)

Signature