



Dear Exam Participant,

Thank you for your interest in taking a German exam at the Goethe-Institut in Chicago.

Your health and safety and the health and safety of our staff is very important to us. We will minimize any risks and will follow the guidelines (based on guidelines from the City of Chicago) listed below.

On Thursday, July 2, Chicago Department of Public Health Commissioner Allison Arwady, M.D., issued an [Emergency Travel Order](#) directing travelers entering or returning to Chicago from states experiencing a surge in new COVID-19 cases to quarantine for a 14-day period from the time of last contact within the identified state. This includes both Chicago residents returning from travel to a designated state and travelers arriving in Chicago from a designated state. The Order went into effect on Monday, July 6, 2020, at 12:01 a.m.; it is updated weekly. Please check to see if you are affected by the order and plan accordingly.

On the day of the exam

- Please wear your face mask when entering our building. Building security will not allow anyone into the building without a face mask.
- The Goethe-Institut will open 15 minutes before the scheduled start of your exam. We ask that you arrive on time (not early!).
- Please bring your own ball point pen with you to the exam; for health reasons, we cannot provide you with pens.
- Please bring a water bottle. There is a touchless water fountain in the hallway. Unfortunately, we cannot provide water, coffee or other refreshments. If you have a longer exam (B 1, C 1 or C 2), please bring a sandwich with you. In the interest of less contact, we will not have long lunch breaks.
- Be prepared to spend longer breaks (for example in between the written and oral test) outside.
- Upon arrival at the Goethe Institut, please follow the signs to the side entrance of our office and wait on the designated spots to ensure physical distancing. Please wash your hands in the restroom and use the hand sanitizer.
- Your body temperature will be taken before entering our office by Goethe-Institut staff with an infrared, non-contact thermometer. If your temperature is higher than 98.6 degrees Fahrenheit (37.2 degrees Celsius), you will not be allowed to take the exam.
- Face masks must be worn throughout the entire exam. They cannot be removed, even for the speaking part of the exam. We will provide an additional masks if you need them.
- Practicing social distancing (6 feet apart) is required during the entire time you are at the Goethe-Institut. Please understand that only one person can use the restroom at a time, and we will make sure exam candidates do not run into one another in a small area or hallway.

You will receive these guidelines in writing once you have registered for the exam. With your signature, you will confirm that you feel healthy and do not have any symptoms such as sneezing, coughing or fever and that you have not been to a state affected by the Emergency Travel Order.