



SAFETY MEASURES DURING EXAMS

Dear Exam Candidate

We are doing our best to keep you and the Goethe staff safe during your upcoming exam so please find information on the safety measures implemented below.



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WHAT WE DO

- We are adhering to Government guidelines and are updating our measures whenever necessary.
- Hand sanitisers can be found in all rooms and at strategic points throughout the Goethe building, and we kindly ask you to use them and to also wash your hands regularly.
- On arrival, we will be asking you to sign a declaration that you have not shown any symptoms and should not be self-isolating.
- We have restricted the number of exam participants to ensure physical distancing.
- We have also set up guidelines with regard to moving through the building and the use of rooms .
- There will be staff on site to make sure that the guidelines will be adhered to.
- Tables and seats will be disinfected and the rooms aired at regular intervals.
- We will supply pens.
- Your contact data will be kept by reception for three weeks because of “testing and tracing” and thereafter deleted from their files. But of course, we in the language department will keep all of your data on file until we have sent you your results.

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WHAT WE WOULD LIKE THAT YOU DO

- Please wear a face mask at all times.
- Please do not arrive more than 10 minutes prior to the exam. You will be assigned a seat immediately, and we ask you to stay there as much as possible.
- During breaks, please keep as much distance as possible from other exam candidates and staff and leave the building during waiting times whenever possible.
- Should you be self-isolating or show any symptoms of COVID-19, please do not turn up for the exam.
- Should you develop symptoms during the exam, please inform a member of staff and leave the building instantly.

We know these are trying times, and we thank you for your cooperation and understanding so we can all stay safe.

We wish you good luck in your exam!

Dr. Sabine Schlüter
Head of Language Department/ Leitung Spracharbeit

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