

Information for Candidates:

We are looking forward to resuming examinations on our campus and have taken the best precautions to ensure your safety in view of the prevailing COVID19 Pandemic. It is your responsibility to help us ensure these.

Before arrival

- Please check our website / your E-Mail for any further updates before leaving from home for the examination.
- The Goethe-Institut / Max Mueller Bhavan is still closed for general public. **Only exam candidates** with a scheduled exam are allowed into the premises.
- Please appear for your exam only if you are **not feeling sick** and have not been showing any symptoms of an infection in the days before the exam, and if you have not been in contact with an ill person.
- In any of the above cases, please inform us **before the exam** through email registration-delhi@goethe.de.
- You are expected to report to the exam centre wearing a **mask**, and carrying your own **water bottle and food**. Our cafeteria is not open for the general public at the moment. You may carry extra protection such as face-shield and gloves.

Arrival at the Institute

- Please arrive at least **30 minutes** before the exam starts.
- Only the candidate will be allowed to enter the institute's premises. No waiting area will be unfortunately provided to accompanying persons.
- Upon arrival at the institute, please disinfect your hands.
- Our staff will record your temperature at the entrance and multiple times while you are inside, if required.
- A self-declaration document declaring your current health status with respect to COVID-19 has been emailed to you. Please handover the same duly signed at the entrance.
- Please also carry along **the self-declaration form, the examination receipt and your identity-proof**. (original Aadhar-Card or passport. No photocopies will be accepted). Admission may be denied if any of the prerequisites are not met.

Covid 19 regulations: (Any one of the requirements needs to be fulfilled)

- Please carry a negative RT-PCR report/rapid Antigen, not older than 72 hours
- Or a final vaccination certificate issued by any country with both the doses
- Or in case recovered in the last three months, then a copy of the positive and the negative report.
- **Bags and other luggage** will not be allowed into the premises. Kindly bring only a small bag along to carry your documents and other belongings.
- You will be asked to place the bag in an allocated space inside the premises. Do not carry any stationery and valuables. You will be provided with pens in the examination hall.
- **Wrist-watches** will not be allowed in the examination hall.
- Please enter the building only by the marked path and follow the instructions.

Inside the Institute

- You are expected to **maintain a distance** of two meters from other exam candidates and staff.
- Hand-Sanitisers are placed at various locations inside the premises. Please disinfect your hands frequently, before and after the exam and please refrain from touching other surfaces unnecessarily.
- You are expected to wear a mask during the entire time. You may be requested to remove this for a short while only for confirming your identity. Avoid frequently touching the mask and your face.
- In case you feel uneasy, please inform the exam supervisor immediately.
- There is a designated bin for disposing masks and tissue towels and you are requested not to throw such materials elsewhere.
- Candidates are requested to move around only in the allowed spaces in the premises.

Measures taken by us to ensure your safety:

- Due to the pandemic, we are taking an extremely limited number of examinees on one day.
- The exams in this situation are being organised with utmost care and precaution, ensuring minimum movement and interaction amongst candidates and colleagues.
- We are thoroughly sanitizing all venues and equipment before the start of every exam. Staff, invigilators and examiners will be wearing a facemask on the exam day.
- The seating arrangement in the examination halls as well as in the waiting area is according to social distancing standards.

After the exam:

- In an unfortunate event that a candidate is **diagnosed with COVID19** within three weeks after they have taken the exam, you are requested to inform us by email registration-delhi@goethe.de. With this information, we will be able to communicate with other candidates, staff and invigilators to take measures as per Government guidelines.
- In view of prevailing situations, there could be a **delay** in processing your exam results too and you will be kept informed through emails. We request your cooperation in the same.
- The candidates who have passed the exam or the module will receive the certificate on the address mentioned by them in the address-slip in the examination room.

We look forward to your participation and cooperation!