



**Application Form**

**Goethe-Institut Glasgow**

Job Title:	
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**Personal Details**

Mr/Ms/Title	Forename(s)	Surname	
If your nationality is not either British or Irish, do you already hold a work permit for the UK?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
What is your current status in the UK (more than one category is possible)	<input type="checkbox"/> British or Irish Citizenship <input type="checkbox"/> EU/EEA/CH Citizenship <input type="checkbox"/> Pre-settled <input type="checkbox"/> Settled <input type="checkbox"/> No status in the UK <input type="checkbox"/> Other (please state below) _____		

Address		
Telephone: Day	Evening	Mobile
e-mail		

When are you free to take up a job?	
What length of notice must you give?	
Are there any dates when you would be unavailable for interview?	

**Current Employment**

From (date)	
Name and Address of Employer	
Post	
Salary	
Notice required	

**Duties - please also state reason for leaving**

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**Previous Posts (most recent first)**

Please account for any gaps where you have not been in employment

From-To	Role	Company

**Language Skills**

My first language is	
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Please provide details of acquirement and practice in your second and if applicable third language

	Second language	Third language
Which other languages do you speak?		
Years of study at secondary school level		
Examination Results		
Years of Language Study at HE/FE Level		
Examination Results		

Time spent in the country of second and third language

On Private Visits/Exchange Programmes etc.		
In Employment		

**Further and Higher Education**

University/College	from - to	Subjects	Results

**Secondary Education**

School	from - to	Examinations	Year	Results

**Membership of Technical or Professional Bodies, or other qualifications**

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**Statement in Support of Application (continue on separate sheet(s) if required).**

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## Referees

Please give below the names and addresses of two people from whom references may be sought, at least one of whom should have recent knowledge of your work. Your current employer should normally be included.

1st Referee

Name		
Position		
Address		
Telephone		
Email		
May we approach this referee before the interview?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

2nd Referee

Name		
Position		
Address		
Telephone		
Email		
May we approach this referee before the interview?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Please tell us where you heard about this position**

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## Data Protection

Your personal data in the job application will be treated as confidential, as a matter of course. It will only be used for the purpose of your application and not passed to a third party. In accordance with the General Data Protection Regulation (GDPR), Art.6, Para 1 lit.a., you are agreeing to the processing of your data for the purpose of your application. You are able to withdraw your agreement at any time, if you should withdraw your application. Please address your withdrawal to the following E-Mail-Address: [info-glasgow@goethe.de](mailto:info-glasgow@goethe.de). Your application data will then be deleted.

**I confirm that the details in this form and any other information relating to my formal application for employment are correct.**

Signature of Applicant (When sending this form electronically typing your name here is sufficient – no written signature required.)	Date