

I. Registration

1. For examinations you will have to register online via Webshop.
2. The dates for the online registration and fee payment are available on our website.
3. Please fill in the requested details carefully as this information is necessary for the certificate.
4. Once the registration has been done, the date of examination cannot be changed. However an exception can be made in case of illness against a Medical certificate. In this case the fee would be transferred to the next available examination date against the payment of INR 1,500/-
5. Exam fees, once paid, are non-refundable and non-transferable.
6. For bookings via Webshop, Webshop Terms & Conditions are applicable.
7. You are requested to read the Examination Guidelines and Procedures available on our website carefully.
8. You will be considered as an internal candidate if you are attending a course at Goethe-Institut at the time of registration till 6 months from the end of the current course. All others are considered as external candidates.
9. For candidates with special needs there are special rules. Please provide appropriate medical documentation for the same at the time of the registration.

II. The Examination

1. You are required to be present at the Goethe-Institut / Examination Centre 45 minutes prior to the given examination time.
2. It is mandatory for you to carry an Original Photo-ID on the day of the examination. You will be allowed to take the examination only after you show us the examination receipt issued (by the Institut) for that particular examination and an ORIGINAL & VALID photo identification with your latest photograph and the date of birth such as: Passport / PAN Card/ Voter's ID Card/ Driving license / Aadhar Card (with complete Date of Birth)
3. Cell phones, watches (analog and digital), smart watches and any kind of electronic devices are not allowed during the examination.
4. The date of announcement of the results shall be announced on the date of the examination.
5. The candidate can view the examination results online only.

III. Certificates

1. Examination certificates will be sent only through courier within fifteen working days after the announcement of the examination results. The candidate has to fill the correct postal address on an envelope on the day of examination. If the candidate fails to fill the envelope, the Institute will not be responsible for the certificate

2. The certificates will be issued according to the details in the hall ticket. There is no possibility for any change once the certificate is issued.

3. In case of loss of certificate, a replacement certificate shall be issued against charges of INR 1,000/-

IV. Viewing

1. You (minors in the company of a parent or guardian) may inspect/view the examination paper, which you have taken in the presence of an examination official/an examiner. Only the applicable answer sheet and the evaluation sheet shall be presented for the same. You are not allowed to take any photographs or make copies during this process. No question papers will be presented for the same and neither are you entitled to any individual counselling.

- (a) For viewing of the examination papers please write an email within 15 days from the examination-result-declaration-date to pruefungen-chennai@goethe.de

V. Liability of the Goethe-Institut / Max Mueller Bhavan

1. The liability of the Goethe-Institut / Max Mueller Bhavan and its staff shall be limited to intent and gross negligence. The Goethe-Institut / Max Mueller Bhavan will have no liability for cancellation of its services due to force majeure (e.g. natural disasters, fire, floods, war, official orders and all other circumstances beyond the control of the contractual parties).

2. Grievances regarding examinations can be addressed to the Language department through Email to che-deutsch@goethe.de

3. The terms and conditions are subject to change without prior notice. For the latest version, please check the website.

VI. Disclaimer

The number of available seats and examination dates are only indicative. We reserve the right to change or modify the number of available seats and / or examination dates without notice due to internal scheduling or administrative reasons or reasons pertaining to regulations stipulated by the Central or State government.