



STABILISATION FUND FOR CULTURE AND EDUCATION

An initiative to support cultural and educational organisations affected by the impact of the Ukraine war

Explanations for the application (FAQ)

The war in Ukraine is not only having a dramatic impact on civil society and cultural life in the country, but is also affecting and destabilizing the entire Eastern European and Central Asian region. The work of artists, cultural and media workers and civil society initiatives has become difficult in many respects.

The Stabilisation Fund for Culture and Education is a project by the Goethe-Institut as part of a comprehensive package of measures for which the German Foreign Office is providing resources from the 2022 supplementary budget for Ukraine to mitigate the consequences of the Russian war of aggression against Ukraine.

APPLICATION PROCESS

Who can apply?

Cultural and educational organisations relevant to civil society in the fields of theatre, dance, film, music, literature, visual arts, performance, architecture, library and museum whose existence is threatened by the effects of the war in Ukraine. Organisations that have taken in cultural workers who have fled are also eligible to apply.

The applicant organisation must be based in one of the following countries:

Estonia, Latvia, Lithuania, Poland, Slovakia, Slovenia, Czech Republic, Hungary

Albania, Bosnia and Herzegovina, Bulgaria, Greece, Kosovo, Croatia, Montenegro, Northern Macedonia, Republic of Moldova, Romania, Serbia, Turkey

Armenia, Azerbaijan, Georgia, Kazakhstan, Kyrgyzstan, Turkmenistan, Uzbekistan.

ATTENTION:

For funding Ukrainian organisations in exile in one of the countries mentioned above please submit your application [here](#) stating your current place of residence.

For support to Ukrainian organisations IN Ukraine see separate call for proposals:

[Stabilisation Fund for Culture and Education in Ukraine](#)

The applicant organisation's work and prospects are constrained by the consequences of the war in Ukraine and no other sources of funding are available for the project. The applicant is eligible to obtain international funding and able to ensure and demonstrate its effective use in accordance with public procurement law and anti-corruption standards. No official bankruptcy proceedings have been initiated or are pending against the applicant organisation.



How and when can the application be submitted?

Applications can be submitted from now until 30.09.2022. Only online applications in English received via the application portal will be accepted. The results will be announced by email between 6-8 weeks after submission of the application.

[Application portal](#)

What can the funds be used for?

For projects with the following content:

- Preservation and promotion of cultural exchange through artistic productions and partnerships, events and programme development
- Structural maintenance measures such as training, digital development, network building or equipment and personnel costs.
- Providing safe spaces for refugee artists and institutions in exile
- Preservation of cultural heritage, protection of cultural assets

What can the Stabilisation Fund not support?

- Individuals and projects that are carried out in Germany and/or organisations that are based in Germany
see here: [Support offers for cultural workers in and from Ukraine - Goethe-Institut](#)
or [Arts Funding - Goethe-Institut](#)
- Projects already started
- Charitable projects
- Charity events
- Projects with party-political, religious or ideological content
- Scientific projects

What criteria are used to select the projects?

The selection process is carried out by the Cultural Division at the Head Office of the Goethe-Institut in cooperation with external advisors and a jury.

The following criteria are taken into account:

- Relevance of the organisation for civil society and the local cultural scene
- Quality and sustainability of the project proposal
- Plausibility of the idea and feasibility, especially with regard to the use of time, personnel and resources
- Necessity and urgency

Should I contact the respective Goethe-Instituts abroad?

Contacting the local Goethe-Institut before applying is recommended but not a requirement. The applicant organisation can inform the local Goethe-Institut about its intention to apply for funding and about the project.

Can I receive support for the translation of the application into English?

The Goethe-Institut can arrange translation funding if required. Please remember that such a request should be received at least 3 weeks before the application, that implementation cannot be guaranteed and that you, as the applicant, remain responsible for your application. For enquiries write to us at: stabilisierungsfonds@goethe.de



INFORMATION ABOUT THE PROJECT

In what period of time should the project be carried out?

The period for project implementation (funding period) extends from the time of application until 31.12.2022, depending on the individual project schedule. Unfortunately, an extension of this period is excluded. All funding must be spent by 31.12.2022, unspent funding must be repaid.

Can I start the project before I receive funding approval or can I already incur expenses in connection with the project?

With the confirmation of receipt of the application, the applicant receives the so-called early start of measures and can begin with project-related measures at their own financial risk even before the possible receipt of funding approval. This allows the applicant to enter into liabilities with costs without violating budgetary regulations, but is not the same as a funding approval or a declaration of funding intent by the Goethe-Institut. In the case of funding, all expenses specified and approved in the application may be recognised from the date of receipt of the early start of measures.

Do I have to specify the exact period for my project in advance?

A schedule must be submitted with the application outlining as precisely as possible the timetable for the project or the use of the requested funds, including the location and type of activity. Changes are possible, if necessary, and must be communicated to the Goethe-Institut in advance.

What information and documents do I need for the application?

After you have created an account in the application portal, you can view the application form and get an overview of the required information and documents. In the application form, you can store your details at any time and continue the application process at a later date.

Checklist for the information and documents required when submitting an application:

Projects with requested funding of up to € 10,000

- Project description
- Profile of the organisation
- Schedule
- List of participants or staff in the project with function and place of residence
- Financial plan with expenses and income incl. contributions in kind
- Confirmation of additional income
- Self-declaration of financial capacity
- Statement on the organisation's current financial situation in accordance with the fund's assistance (consequences of the Ukraine war)
- Documents such as flyers, programmes or links to websites or videos showing the organisation's work in the cultural or educational field

Projects with funding from € 10,001 to 25,000

- All of the above documents and additionally:
- Proof of legal form and registration of the applicant organisation
- Annual financial statements for the last two years or other documents such as audit reports or income/expenditure calculations or budgets of projects already implemented or self-declaration of the impossibility of submitting such evidence

What information should my project description contain?

The project description explains your project: Describe the initial situation, state your goals and how you intend to achieve them with the funding you are applying for and go into detail about the



planned measures or activities. Structure your project description according to the following points: Concept, objectives, measures or activities, methodology, needs, participants, target groups, partners, locations, impact and outlook.

FINANCIAL PLAN AND USE OF FUNDS

How much funding is available?

Applications can be submitted requesting funding of up to € 25,000.

How specific should the information in the financial plan be?

The more specific the information in the financial plan, the better the chances of funding. Calculate the costs based on research and cost estimates and please provide precise information on each cost item incl. number, time period, unit price, etc.

Can the funding be combined with other grants or subsidies?

Funding from the Stabilisation Fund for Culture and Education can be combined with other grants. However, further funding from the Goethe-Institut and/or the Federal Foreign Office for the same project for which funding is requested from the Stabilisation Fund is excluded.

Does my project need to have additional income?

Additional income must be indicated in the financial plan of the application form. This can be own or third-party funds, contributions in kind are also taken into account.

Why is there a difference between funding of up to € 10,000 and from € 10,001 up to € 25,000?

For legal reasons, smaller projects with funding of up to € 10,000 are subject to simplified requirements. Applications for up to €10,000 require fewer submitted documents and are processed more quickly.

What can I expect if my project is supported by the fund?

If you receive funding approval, a funding agreement will be concluded with you that regulates all funding conditions and provides you with information on how the funding should be spent. It is essential that you have an account that can receive funds from Germany. Please note that the procurement of services or goods over 1,000.00 EUR must be obtained on a competitive basis by securing at least three quotations. This process has to be followed and contracts will be awarded to the most economical bid in case of an approval for funding. The grant funds must be spent within 6 weeks of receipt in your account.

At the end of the funding period, you are required to write a detailed report on the project results and provide evidence of the use of the funds. This report must be submitted within 8 weeks after the end of the project.

FINAL REPORT

In the case of funding, does proof of use have to be provided after completion of the project and what documents do I need for this?

After completion of the project, proof of the use of the funds must be provided. This consists of a numerical report and a factual report on the implementation of your project. Please refer to your funding contract for more information.



See also the above section FINANCIAL PLAN AND USE OF FUNDS “What can I expect if my project is supported by the fund?”

CONTACT

I have read the explanations and still have questions, who can I contact?
If you have any questions, email stabilisierungsfonds@goethe.de

What can I do if I have technical problems with the application portal?
Please email support.kulturfoerderung@goethe.de