Job Opening: Facilities Maintenance Technician
in the Administration Department at the Goethe-Institut Accra / Ghana
Scope of Employment 100%
Remuneration according to the local Salary Scheme, H3
Starting date 1st November 2022

We are hiring an enthusiastic and skilled Facilities Maintenance Technician, starting date 1st November 2022

This job opening is for a facilities maintenance technician. S/he will be mainly responsible for the upkeep for the premises of the Goethe-Institut Ghana. S/he must be skilled mainly in a variety of areas including plumbing, carpentry, and electrical systems. Duties include inspecting buildings, maintaining inventory, scheduling repairs and servicing of equipment. Having experience with sound systems, preparing the equipment and maintaining the quality of sound during events is a plus but training can be given.

Responsibilities

- Survey buildings and repair mechanical systems to ensure they are consistent with health and safety standards
- Perform maintenance of electrical systems (replace light bulbs and sockets, clean and repair circuit breaker panels etc.)
- Perform manual repairs when necessary (fix locks, replace windows etc.)
- Undertake activities of pest control such as spraying insecticide
- Conduct general upkeep procedures (cleaning of classrooms) and other tasks as assigned (painting, carpentry etc.)
- Operating and maintaining the Institut’s sound equipment

Requirements and skills

- Proven experience as maintenance technician
- Basic understanding of electrical and other systems
- Knowledge of general maintenance processes and methods
- Working knowledge of tools, common appliances and devices
- Manual dexterity and problem-solving skills
- Minimum Qualification: HND in Mechanical or Electrical Engineering from a certified technical college or university

Important note on the application process

Please send your application with a letter of motivation and all required documents and references by email to anneke.vanderpuije@goethe.de.

The application for this call ends 30th September 2022. We thank you for your understanding that applications can no longer be considered after the application deadline.

Your contact person:
Anneke van der Puije, Head of Administration at the Goethe-Institut Ghana,
Phone: 0302 776 764, anneke.vanderpuije@goethe.de.