



## CONSENT AND POWER OF ATTORNEY TO SEND EXAMINATION RESULTS

I hereby give my consent to the processing of my personal data in order to have my examination results sent to the person/institution authorised by me below. I can revoke my consent at any time with effect for the future.

I take into account that the personal data of the authorised representative must also be processed for the purpose of sending the examination results.

I take note of the attached information in accordance with Art. 13 and Art. 14 GDPR.

Name of the examination participant: \_\_\_\_\_

Examination: \_\_\_\_\_

Examination date: \_\_\_\_\_

I hereby grant the following person the power of attorney  
(please tick the relevant box):

- to accept my examination or participation certificate in my place either
- in person or
  - by post:

Name of the recipient: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature of the examination participant(s)

[www.goethe.de](http://www.goethe.de)

**GOETHE  
INSTITUT**

Sprache. Kultur. Deutschland.

# INFORMATION IN ACCORDANCE WITH ART. 13 AND ART. 14 GDPR

## Note on processing personal data in accordance with Art. 13 and 14 of the General Data Protection Regulation (GDPR) for the Principal (the party granting power of attorney)

The Goethe Institut (registered association), Oskar-von-Miller-Ring 18, 80333 Munich, hereinafter referred to as "GI", collects and processes your personal data (hereinafter referred to as "data") subject to the stipulations specified below.

### CONTROLLER

Goethe-Institut e.V.  
Oskar-von-Miller-Ring 18  
80333 München  
Tel: +49 89 15921-0  
[info@goethe.de](mailto:info@goethe.de) [www.goethe.de](http://www.goethe.de).

### PURPOSE

We process your data in order to send you your examination results by post through a person authorised by you and for verification purposes.

### LEGAL BASIS

The data processing is only ever permitted if there is a legal basis for it. In your case, this involves **consent (Art. 6 Para. 1 a) GDPR**. This means that the processing is based on your consent. This forms the legal basis for the processing. Consent is voluntary. You can revoke your consent at any time with effect for the future. In addition, we store your personal data for verification purposes on the basis of the **protection of legitimate interests (Art. 6 Para. 1 f) GDPR**. This means that the processing is based on a legitimate interest of the Goethe Institut or a third party.

### CATEGORIES OF PERSONAL DATA TO BE PROCESSED

We process the following data about you:

- Your name,
- Information about your examination.

### FORWARDING TO THIRD PARTIES

Your personal data will be forwarded to third parties. The recipients of your data are the person or institution you have authorised.

### TRANSMISSION TO A THIRD COUNTRY

Your personal data will only be transmitted to what are known as third countries if you wish this in accordance with the power of attorney granted above.

### **DURATION OF DATA STORAGE**

We store your data if it is required for one of the above-mentioned purposes or a statutory retention period is prescribed.

### **YOUR RIGHTS AND CONTACT OPTIONS**

Information: Upon request, we are happy to inform you whether your data is being stored and which specific data. Correction, restriction of processing or deletion: If the legal requirements are fulfilled, you have a right to request the correction, restriction of the processing or deletion of this data.

Disclosure of data: You also have the right to obtain from us the personal data that you have provided to us in a structured, standard and machine-readable format; you may transmit or have this data transmitted to other bodies.

**Objection: You can object at any time to the processing of your data which is carried out on the legal basis of Art. 6 Para. 1 lit. f) GDPR for reasons arising from your particular situation. We will no longer process your data unless we can prove overriding, compelling and legitimate reasons for the processing or the processing serves to assert, exercise or defend legal claims.**

**For data processing on the basis of consent in accordance with Art. 6 Para. 1 a) GDPR, the following applies: Right of revocation if consent has been granted.**

**If you have given your consent to the processing of your personal data within the framework of the conclusion of the contract, you can revoke your consent at any time with effect for the future. This shall not affect the legality of the data processing carried out on the basis of the consent until the point of revocation.**

If you have any questions on the collection, processing or use of your personal data, or with regard to information, correction, restriction of the processing or deletion of data as well as the revocation of any consents you may have granted or objections to a specific use of data as well as the right to data portability, please contact our company data protection officer:

The Data Protection Officer  
Goethe-Institut e.V.  
Oskar-von-Miller-Ring 18  
80333 Munich  
[datenschutz@goethe.de](mailto:datenschutz@goethe.de)

### **COMPLAINING TO THE SUPERVISORY AUTHORITY**

You also have the right to complain to the competent supervisory authority for data protection. This is the Federal Commissioner for Data Protection and Freedom of Information, Graurheindorfer Str. 153, 53117 Bonn. You can also lodge your complaint with any other data protection authority. This will then be forwarded to the competent supervisory authority.