Applicant Eligibility

Q1: What type of organisations are eligible to apply?

A1:

- Non-profit legal entities (public or private bodies), which are registered in one of the **participating countries of EU4Culture** (Armenia, Azerbaijan, Georgia, Republic of Moldova and Ukraine) **and** represent cultural and/or creative industries in one of the cities of the EU4Culture Network are eligible to apply within this Call.

- Additionally, to be eligible to apply as the Lead Applicant, the entity must have a record of operational activities for at least 2 years on the date of the deadline for submitting the proposal.

Q2: Can an organisation without NGO status apply to the project?

A2: Non-profit or Not-for-profit making public and private organisations (i.e. a legal entity organised and operated for a common public or social benefit) may apply within this Call for Proposals. Non-profit organisations that had already directly participated in EU4Culture Cultural Development Strategy Grant as Lead or Co-Applicant - are excluded from this Call, i.e. non eligible for this Call.

Q3: Is it possible for a non-registered group to participate in a partnership with a non-profit NGO

A3: To participate in the Call for Proposals for Cultural and Cross-Innovation projects, the Applicant must adhere to the eligibility criteria outlined in the guidelines **p. 12, Section 3.1 Eligibility criteria**. The internal organisational structure of involved staff and/or partners of the Applicant remains the sole responsibility of the given organisation/institution and shall be compliant with the national labour regulation of the country of registration.

Q4: Can a local private company e.g. with a limited liability apply for the call?

A4: In order to be eligible for this Call for Proposals, the entity has to be a non-profit or a non-business-making entity (please, see Q1).

Q5: Is it possible for a new organisation to apply for a grant?

A5: The applicant must have a legal record of operational activities for at least 2 years on the date of the deadline for the submission of the proposal.

Q6: Is temporary registration also possible? / Can artists residing in Germany apply in collaboration with a museum in Azerbaijan? or should the application come fully from the museum's side? the museum is located within an indigenous community.

A6: Natural persons are not eligible to apply within this Call; the Applicant must be registered in one of the participating Eastern Partnership Countries (please, see Q1). Furthermore, thematically the project proposal must be linked to the cultural development strategies of one of the EU4Culture Network Cities.

Q7: Can municipalities apply?

A7: Yes, municipalities can apply except for municipalities that previously had already received the EU4Culture project cultural development strategy grant. The project proposal must be linked to the cultural development strategies of one of the EU4Culture Network Cities.

Q8: Can an association apply?

A8: please, see Q1.

Q9: As an educational institution (Lviv National Academy of Arts), can we apply as a co-partner in consortium directly or as a charity fund (CF Friends of LNAA)? Do we have an eligible way to apply?

A9: Public and Private organisations, that are non-profit making may apply (please, see Q1).

Place of registration and operational activities to be eligible to apply

Q10: Which are EU4Culture Network Cities?

A10:

Armenia: Charentsavan, Ijevan, Sevan;

Azerbaijan: Khirdalan, Lankaran, Sheki;

Georgia: KutaisI, Poti, Zugdidi;

Republic of Moldova: Cahul, Orhei

Ukraine: Vinnytsia, Rivne, Odesa

The call targets EU4Culture Network Cities. Project proposals must be linked with Cultural Development Strategies of the EU4Culture Network Cities.

Q11: Can only CSOs registered in EU4Culture Network cities participate as lead applicant?

A11: Registration in the city is not required. Eligible applicants have to be registered in one of the participating countries, i.e. Armenia, Azerbaijan, Georgia, Republic of Moldova and Ukraine. The Lead Applicant must have a record of operational activities in one of the EU4Culture Network Cities, must have been registered for at least two years at the time of submitting the project proposal, and must be a private or public non-profit entity (please, see Q1).

Q12: Can a resident of a country outside the Eastern Partnership region apply?

A12: Natural persons are not eligible to apply. Eligible entities must be registered in the participating country, i.e. Armenia, Azerbaijan, Georgia, Republic of Moldova and Ukraine (please, see Q1).

Q13: Is it possible to apply for the project from the regions next to the main cities you chose (e.g Masally (AZ), Tskaltubo (GE).

A13: It is possible, but the project proposal/action must thematically be linked to the Cultural Development Strategy of one of the EU4Culture Network Cities and the applicant must follow the eligibility criteria described in Q1.

Q14: Can the entity be registered in the capital city of one of the eligible countries and implement the activities in the targeted cities?

A14: Yes, it's possible. There are two ways in which you can apply for this grant. If the organisation from the capital city has operational activities in one of the EU4Culture Network Cities, has been established for at least two years at the time of project proposal submission, and is a non-profit making private or public organization, it can apply as a Lead applicant. If the organization doesn't have operational activities in one of the EU4Culture Network Cities, it can still apply as a co-applicant together with the lead applicant. In case of co-applicants, operation activities in the regional cities are not a criterion.

Q15: Can a partner be located outside Eastern Partnership Countries? (e.g. Germany ?)

A15: The lead and co-applicant must be registered in one of the participating countries (Armenia, Azerbaijan, Georgia, Republic of Moldova, Ukraine).

Q16: Can an organisation operating in the Caucasus with a 9-year record of operation apply? With the project on a cross-culture festival organised by an international team of volunteers?

A16: The Applicants must be registered in one of the participating countries, i.e. Armenia, Azerbaijan, Georgia, Republic of Moldova or Ukraine. The Lead Applicant must have a record of operational activities in one of the EU4Culture Network cities. The project thematically must be linked with the Cultural Development Strategy of one/or more of the EU4Culture Network Cities.

Q17: Can an NGO residing in a capital city apply in cooperation with partners from one of the EU4Culture Network Cities?

A17: Yes, it's possible. Please see **A14** for more detailed information.

Q18: Is it possible to implement the activities of the project outside the EU4Culture Network City?

A18: The Action must take place in an area of at least one of the "EU4Culture Network Cities".

Exceptionally, some supplementary activities, if fully justified, may take place in other locations of the countries of the Eastern partnership, however, the main beneficiary of the Action must be one of the EU4Culture Network Cities.

Q19: Can non-citizens of the cities join? And to whom will we present the project?

A19: Legal entities are eligible to apply. Natural persons are not eligible to apply. The project proposal must be submitted in an online format to EU4Culture project. If selected, the project implementation team is accountable to EU4Culture project.

Q20: Which cities are the target of the call for proposals in Ukraine?

A20: Vinnytsia, Rivne, Odesa.

Content/ Selection Criteria

Q21: What are the priority requirements? development of tourism, preservation of regional cultural values, support for refugees, support for new events, etc.?

A21: The key priority is the thematic linkage of the proposed action to the Cultural Development Strategies of the EU4Culture Network Cities. Reflection of horizontal issues is highly recommended. For more information, please see the application guidelines chapter 1.2 "Objectives of the call" p. 6 and p. 7-9 "supported actions".

Q22: Can the applicant organise individual meetings with the cities? Who represents the Cultural Development Strategy Team from the cities? municipality?

A22: Potential applicant may contact EU4Culture National Coordinator in the respective country who will put the applicant in contact with the city CDS team.

Q23: Where can we find the strategies, could you share the links?

A23: The cities' cultural development strategies can be found at this link. If you encounter any difficulties in locating the strategies, please reach out to the EU4Culture National Coordinators in your respective countries. The contact information of the coordinators can be found in the guidelines.

Q24: What does it mean to have a legal record of operational activities in one of the "EU4Culture Cities Network"?

A24: The legal record of operational activities means that previous actions of the Applicant have been implemented in one of the EU4Culture network cities. If necessary, the project reserves the right to verify the accuracy of the information based on supporting documents.

Application process and technical aspects

Q25: Where full guidelines can be found and downloaded?

A25: You can find the official application guidelines by following this link: **Information about the guidelines**. The application guidelines are also available on the Goethe Application Portal. Once you sign in to the portal, you will be able to access them at: https://cutt.ly/37OGHz8. For detailed information about the submission process, please refer to **page 17 of the application guidelines.**

Q26: Where can we get the application form?

A26: The application form is in an online format. In terms to apply for this call for proposals, you have to follow this link and complete the application process: https://cutt.ly/W7ICtKm

Q27: Will there be a draft form?

A27: There is no draft form. There is an online application template to be found https://cutt.ly/W7ICtKm

Q28: What is the application deadline?

A28: July 25, 2023, 18:00 (CET)

Q29: Can you please specify the statement under section 7? Budget and funding guidelines of guidelines:

Any income generated during project implementation must be indicated in the budget and in the final financial statement. If the project is planned as revenue-generating during the project implementation period, the revenues must be deducted from its total eligible expenditure and shall consequently reduce the EU4Culture contribution to it.

A29: According to EU-funded grants guidelines (General Conditions): "Profit is defined as a surplus of the receipts over the eligible costs approved by the contracting authority when the request for payment of the balance is made". In other words, if during your project implementation, the Beneficiary has made a profit/income, the Beneficiary is obliged to report it. The total sum of reported eligible expenditures incurred during the project implementation will be reduced by the total sum of gained income/profit.

Q30: Is co-funding allowed?

A30: Yes. Co-funding is allowed, double financing of the same action is strictly prohibited.

Q31: What is the funding procedure? Will the funding be provided in its entirety or in instalments? Additionally, how soon after the grant is signed can the transfer of funds be expected?

A31: The grant will be paid according to the following rule:

Within 15 working days after the grant signature, 75% of the grant amount will be paid. There will be no interim payments. Balance payment will be paid after submission and approval of the final narrative and financial reports by the EU4Culture team, including all expenditure receipts and/or proofs of payments but no later than 3 months after the end of the funding period.

Q32: If the grant is received by a consortium, will 25000 Euro be split among all participants of a consortium?

A32: The maximum amount of 25000 Euro for the consortium will be divided among the partners based on their responsibilities for the activities and the budget proposal.

Q33: Will you hold a training session for project proposal writing based on EU standards?

A33: No, there will be no capacity building on the writing of project proposals available under this call for proposals.