



STABILISATION FUND FOR CULTURE AND EDUCATION IN UKRAINE

An initiative to support cultural and educational organisations affected by the impact of the Ukraine war

Explanations for the application (FAQ)

The Russian war of aggression against Ukraine has not only had a dramatic impact on cultural life in the country. The work of artists, cultural and media professionals and civil society initiatives has become threatened or impossible in many respects.

The Stabilisation Fund 2023 for Culture and Education is a project of the Goethe-Institut to sustainably strengthen the resilience of cultural and educational partners in Ukraine and is currently still subject to the approval of the project funds by the Federal Foreign Office.

APPLICATION PROCESS

Who can apply?

Ukrainian cultural organisations in the fields of theatre, dance, film, music, literature, visual arts, performance, architecture, library and museum. The applicant organisation's work and prospects are constrained by the war and no other sources of funding are available for the project. The applicant is eligible to obtain international funding and able to ensure and demonstrate its effective use in accordance with public procurement law and anti-corruption standards. No official bankruptcy proceedings have been initiated or are pending against the applicant organisation.

Organisations funded in 2022 can apply again this year.

How and when can the application be submitted?

Applications can be submitted from now until **26.07.2023 inclusive**. Only online applications in English received via the [application portal](#) will be accepted. The results will be announced by email **after 04.09.2023**.

Where can projects be implemented?

Project has to take place in Ukraine.

What can the funds be used for?

For projects with the following content:

- Preservation and promotion of cultural exchange through artistic productions and partnerships, events and programme development for preservation of cultural heritage, protection of cultural assets
- Structural maintenance measures such as training, digital development, network building or personnel costs.
- Providing safe spaces for refugee artists and institutions in exile

What can the Stabilisation Fund not support?

- Projects that are implemented outside of Ukraine
- Projects already started
- Charitable projects
- Charity events
- Projects with party-political, religious or ideological content
- Scientific projects

What criteria are used to select the projects?

The selection process is carried out by the Cultural Division at the Head Office of the Goethe-Institut in cooperation with external advisors and a jury.

The following criteria are taken into account:

- Relevance of the organisation for civil society and the local cultural scene
- Quality and sustainability of the project proposal
- Plausibility of the idea and feasibility, especially with regard to the use of time, personnel and resources



- Necessity and urgency

Organisation can apply with several projects but only one of them can be funded.

Can I receive support for the translation of the application into English?

The Goethe-Institut can arrange translation funding if required. Please remember that such a request should be received in advance before the application, that implementation cannot be guaranteed and that you, as the applicant, remain responsible for your application. For enquiries write to us at: stabilisierungsfonds@goethe.de
In case of additional questions, contacting the local Goethe-Institut is recommended.

INFORMATION ABOUT THE PROJECT

In what period of time should the project be carried out?

The period for project implementation (funding period) extends from the time of application until **31.12.2023**, depending on the individual project schedule. Unfortunately, an extension of this period is excluded. All funding must be spent by 31.12.2023, unspent funding must be repaid.

Can I start the project before I receive funding approval or can I already incur expenses in connection with the project?

With the confirmation of receipt of the application, the applicant receives the so-called early start of measures and can begin with project-related measures at their own financial risk even before the possible receipt of funding approval. This allows the applicant to enter into liabilities with costs without violating budgetary regulations, but is not the same as a funding approval or a declaration of funding intent by the Goethe-Institut. In the case of funding, all expenses specified and approved in the application may be recognised from the date of receipt of the early start of measures.

Do I have to specify the exact period for my project in advance?

A schedule must be submitted with the application outlining as precisely as possible the timetable for the project or the use of the requested funds, including the location and type of activity. Changes are possible, if necessary, and must be communicated to the Goethe-Institut in advance.

What information and documents do I need for the application?

After you have created an account in the application portal, you can view the application form and get an overview of the required information and documents. In the application form, you can store your details at any time and continue the application process at a later date.

Checklist for the information and documents required when submitting an application:

- Project description
- Profile of the organisation
- Schedule
- List of participants or staff in the project with function and place of residence
- Financial plan with expenses and income incl. contributions in kind
- Confirmation of additional income
- Self-declaration of financial capacity
- Statement on the organisation's current financial situation in accordance with the fund's assistance (consequences of the Ukraine war)
- Annual financial statements for the last two years or other documents such as audit reports or income/expenditure calculations or budgets of projects already implemented (obligatory)
- Proof of legal form and registration of the applicant organisation (obligatory)



What information should my project description contain?

The project description explains your project: Describe the initial situation, state your goals and how you intend to achieve them with the funding you are applying for and go into detail about the planned measures or activities. Structure your project description according to the following points: Concept, objectives, measures or activities, methodology, needs, participants, target groups, partners, locations, impact and outlook.

FINANCIAL PLAN AND USE OF FUNDS

How much funding is available?

Applications can be submitted requesting funding of up to **€ 25,000**.

How specific should the information in the financial plan be?

The more specific the information in the financial plan, the better the chances of funding. Calculate the costs based on research and cost estimates and please provide precise information on each cost item incl. number, time period, unit price, etc.

Can the funding be combined with other grants or subsidies?

Funding from the Stabilisation Fund for Culture and Education can be combined with other grants. However, further funding from the Goethe-Institut and/or the Federal Foreign Office for the same project for which funding is requested from the Stabilisation Fund is excluded.

The project can be funded by the Stabilisation Fund as well as other grant programs of the House of Europe simultaneously, if double funding of the budget lines is excluded.

Does my project need to have additional income?

Additional income is not obligatory for this grant program. Grant can fund 100 % of the total cost of the project.

What can I expect if my project is supported by the fund?

If you receive funding approval, a funding agreement will be concluded with you that regulates all funding conditions and provides you with information on how the funding should be spent. It is essential that you have an account that can receive funds from Germany. The grant funds must be spent within 6 weeks of receipt in your account.

The procurement of services or goods over 1,000.00 EUR must be obtained on a competitive basis by securing at least three quotations. This process has to be followed and contracts will be awarded to the most economical bid in case of an approval for funding. Please note that these rules also apply to the team of the project.

FINAL REPORT

In the case of funding, does proof of use have to be provided after completion of the project and what documents do I need for this?

At the end of the funding period, you are required to write a detailed report on the project results and provide evidence of the use of the funds. This report must be submitted until **15.02.2024 inclusive**.

After completion of the project, proof of the use of the funds must be provided. This consists of a numerical report and a factual report on the implementation of your project. Please refer to your funding contract for more information.

CONTACT

I have read the explanations and still have questions, who can I contact?

If you have any questions, email stabilisierungsfonds@goethe.de

What can I do if I have technical problems with the application portal?

Please email support.kulturfoerderung@goethe.de