

# **REGISTRATION AND INITIAL LOGIN ON MEIN GOETHE.DE**

1. Access to the **Mein Goethe.de** portal is granted via the **Sign In** button at <u>www.goethe.de</u>.

### Click on the Sign In button to open the drop-down menu.

		Q <u>Mein Goethe.de sign in</u> V de en
HOME GERMAN LANGUAGE CULTUR	RE ABOUT US LOCATIONS	My courses and exams Deutsch für Dich
and the second	and the second	My newsletters My profile
and the second sec		Log-In

Click on **Log-in** in the drop-down menu.

LOG IN	
Email	
Password	۲
Forgotten your password? Stay logged in?	
LOG IN	
New to the Goethe Institute? Find out more	
REGISTER	

# Click **<u>Register</u>** on your first visit.

Tip: As an alternative to these written instructions, you can watch the video tutorial "Registrierung und Erstanmeldung auf Mein Goethe.de".

# REGISTER

Register free of charge and take advantage of all the Goethe-Institut offers: Learning platform and "German for you" community, Book German courses and exams, Library catalogue and loans, Newsletter and apps



2. Please enter your e-mail address, a password of your choice and your country or region.

Please take note of the applicable terms of use and the privacy policy.

Complete the process by clicking **Register**.







3. In order to complete your registration successfully, please open the e-mail in your e-mail inbox with the sender **noReply-kdf2**<sup>1</sup> and the subject **My Goethe.de / activate access**.

Mein Goethe.de / Zugang aktivieren		
Von: noReply-kdf2@goethe.de 3		
Willkommen bei Mein Goethe.de. Bitte klicken Sie auf den folgenden Link, um Ihren Zugang zu aktivieren und Ihre E-Mail-Adresse zu bestätigen:		
https://my.goethe.de/kdf/TC?t=3krhphm7p4858h2kh755&ort=deDE		
Wenn der oben angegebene Link nicht funktioniert, kopieren Sie die URL in das Adressfeld eines neuen Browserfensters.		
Bitte antworten Sie nicht auf diese E-Mail. Antworten auf diese Nachricht werden nicht abgerufen oder beantwortet.		
Wenn Sie sich nicht bei Mein Goethe.de registriert haben, können Sie diese E-Mail ignorieren.		

4. Click on the confirmation link contained therein<sup>2</sup>. The screen you are already familiar with then opens. Enter your e-mail address and password, then click **Log in**.





<sup>&</sup>lt;sup>1</sup> Only by sending the e-mail can we check whether the registration actually originates from the e-mail address entered.

<sup>&</sup>lt;sup>2</sup> Warning: If you do not see an e-mail with sender noReply-kdf2@goethe.de in your inbox, this may be due to the following reasons:

From the point of view of your e-mail programme and your e-mail provider, the activation e-mail comes from an unknown sender and contains standardised content. E-mails with these characteristics are often not delivered directly. Please check your e-mail provider's "Spam" or "Unknown" folders (they may have different names for you) to see if our activation e-mail is there.

If this is not the case, you may have made a mistake when entering the e-mail address. Repeat the registration on Mein Goethe.de. If you receive the notification that the address is already registered, the error lies elsewhere. Please contact the language course office or your local teacher.



# 5. You will be taken to the **home page of your account**.

Home page	WELCOME USER	
Courses		
Exams Interests My eLibrary Newsletters Account settings & privacy	My profile Upload a profile picture and enter your profile details. MY PROFILE	Courses Information about your courses and access to your course rooms on the learning platform. COURSES
	Exams Information about your exams and your exam results. EXAMS	Interests Indicate which subjects you are interested in. INTERESTS
	My eLibrary Borrow digital media from the Goethe- Institut Orlehe. LIBRARY	Newsletters Subscribe to newsletters on topics that interest you. NEWSLETTER
	Account settings & privacy Here you may change your email address and password or export your account details. ACCOUNT SETTINGS AND PRIVACY	

#### 6.1. First click on My Profile.

me page	MY PROFILE	
profile		
urses	Personal details	-
ims	Personal details	
rests	Nickname	, 📃 📕 🥊
eLibrary	User	•
vsletters	Display name of the community.	
ount settings & privacy	Title	
	Please Select 🗸	
	First name	Last name
	Country/Region *	Nearest Goethe-Institut
	Germany V	lease Select 🗸
	Country/Region you live in.	
	Birth date	Vore
		14 400F
	27 February	× 1880
	CANCEL	SAVE

You can enter your **personal details** here. Edit the fields First Name, Last Name, Date of Birth and Country/Region. Further details are optional. Please save the details.





Home page My profile Courses	ACCOUNT SETTINGS & PRIVACY
Exams Interests Multilibrary	Signup data
Newsletters Account settings & privacy	
	Infos via email I wish to receive information on new offers from the Goethe-Institut via email. Preferred language Preferred language CANCEL SAVE
	Data privacy declaration Our <u>Conditions of use</u> and the <u>Privacy policy</u> are applicable. Export my account data

## 6.2. Click Account Settings and Privacy in the navigation bar on the left.

Here, you can change your login details (e-mail address and password) and your preferred language.

6.3. Click on **Exams** or **Courses** in the navigation bar on the left to add an exam or a course. In the **customer number or registration code** input field, you can enter the code.

Home page	EXAMS
My profile	
Courses	Add an exam
Exams	To view your exams, please enter your client number or registration code. You will
Interests	find your customer number in letters and invoices from the Goethe-Institut. You will find your registration code in an e-mail we sent you
My eLibrary	Custome sumber and site for a du
Newsletters	Customer number of registration code.
Account settings & privacy	
	SAVE
	After entering your registration information, you will see your exams on the learning platform.





7. To log out of Mein Goethe.de, click on your name and then on Log out.



