

REGISTRATION FORM GERMAN COURSES FOR KIDS



PERSONAL DETAILS

Children's details:

Name of child:

Date of Birth:/...../.....

Mother Tongue:

Prior German knowledge:

Relevant medical conditions:

Name of child:

Date of Birth:/...../.....

Mother Tongue:

Prior German knowledge:

Relevant medical conditions:

Name of child:

Date of Birth:/...../.....

Mother Tongue:

Prior German knowledge:

Relevant medical conditions:

Parent/Guardian details:

☐ Mr ☐ Ms ☐ Other:

Surname:

First Name:

Address:

Phone 1: Phone 2:

E-Mail:

Photo permission

We may take the occasional photo of the class for email distribution to the class' parents and/or Social Media (Facebook and Website).

I agree for my child to be in class photographs: ☒ yes ☐ no

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Pick-up arrangements (please specify)

.....
.....

Please inform class teacher if there is any change to the normal pick up arrangement.

I WISH TO ENROL MY CHILD IN THE FOLLOWING COURSE

☐ German Course for Children (Classroom based)

Term 1 2024: 13/01/2024 – 23/03/2024; 10 weeks-course (60 min per session)

Course Fee: 145 Euro (Early Bird 10% until 07/01/2024)

PAYMENT

☐ I enclose a cheque/postal order (made payable to GOETHE-INSTITUT)

☐ I wish to pay over the phone with my credit/debit card details

(Visa/MasterCard, Visa Debit)

☐ I wish to pay via bank transfer

☐ I wish to pay cash

Term fees have to be paid in full at the beginning of the term. Please note that refunds will not be given for any class that your child is unable to attend.

Goethe-Institut Irland
37 Merrion Square East
Dublin 2
D02 XK52
Ireland

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F +353 1 676 2213
german-dublin@goethe.de

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A/C 25278187
NSC 93-10-12
IBAN
IE24AIBK93101225278187
BIC AIBKIE2D

NEWSLETTER

☐

I wish to receive the newsletter of the Goethe-Institut to the email address stated above/or:

☐ I do not want to receive the newsletter

I HAVE READ AND ACCEPTED THE TERMS AND CONDITIONS (see back page)

Date:/...../.....

Parent/Guardian's Signature:

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HOW TO ENROL

You may enroll your child by:

- Downloading the enrolment form on our website and sending it to us by email
-

LANGUAGE DEPARTMENT OFFICE

Opening hours

Monday to Thursday: 9.00pm –

5.00pm Friday: 10am – 2pm

Goethe-Institut Irland

37 Merrion Square East

Dublin 2

D02 XK52

Telephone: +353 1 680 1110

Fax: +353 1 676 2213

Email: german-dublin@goethe.de

www.goethe.de/irland

Please enroll in time as places will be allocated on a first come, first served basis.

TERMS & CONDITIONS

Adherence to the General Terms and Conditions of the Goethe-Institut Irland

These General Terms and Conditions govern the enrolment of children ("hereinafter called "the student") at the Goethe-Institut Dublin.

Enrolment and classes

Enrolment of a student is confirmed on payment of the relevant enrolment fees and the student's parent/guardian warrants that the information provided to Goethe-Institut Dublin on enrolment is true and correct. Places on a course cannot be reserved if enrolment and payment has not been made. Each enrolment is binding and non-transferable.

Our German courses for children have a minimum of 5 and a maximum of 12 students. Enrolments cannot be confirmed if the maximum number of students has been reached.

The courses are designed for students from the age of 4 to 12 years. The Goethe-Institut refuses to accept enrolments of students who do not fall into that age category. Teachers may be changed when necessary during the term. The students have no right to a certain teacher or classroom.

Transfers to another class can be considered in the first three weeks after the commencement of the course after consultation with your class teacher and with the course administrator.

Cancellation Rights

The following conditions apply if the course participant is unable to take part in the course:

In case of cancellation up to three days prior to the start of the course the course fee paid is refunded, less an administrative fee of € 25. No refunds can be given thereafter.

Cancellations must be submitted in writing.

If the Goethe-Institut cancels a course, the full course fee paid will be refunded to the parent by providing his or her bank details to the language course office a.s.a.p. as given notice of the cancellation.

The Goethe-Institut reserves the right to cancel a course, even when subject to enrolments, when it determines that said course is not able to take place due to insufficient numbers or inadequate conditions. In such circumstances we will offer the participants the opportunity to move to another course or to receive a full refund of the course fee.

The Goethe-Institut reserves the right to terminate all language class contracts at its discretion

In the event of a Covid-19 lock-down request from government or a whole class quarantine request from public health authorities, your classes will be moved online for the period of the disruption. Refunds are not possible.

Fees and Methods of Payment

Course Fees

The contractually binding fee is the fee stated in the price list current at the time of enrolment. It may change between the terms due to length and duration of courses.

Unless stated otherwise, course books and material is not included in the course fee and must be purchased separately.

Terms of Payment

The payment of the course fee is due on enrolment. Early enrolment is advisable as places are limited.

We accept cheques made out to the Goethe-Institut, debit cards and credit cards (Visa/MasterCard).

If full payment is not received before the first lesson, the participant loses the right to participate in the course and the booking will be cancelled.

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TERMS & CONDITIONS

Course Level Assessment

We will assess the course level/suitable class by speaking with each child and its parents individually before course start/at enrolment. This assessment is free of charge.

Health and Safety

Students under the age of 5 must be supervised at all times by a parent/guardian on the premises. Students from 6-12 must be accompanied to their course, parents/guardians must stay either on the premises during the course or remain contactable for the duration of the class. No student is to leave the premises during the scheduled time of the class unless accompanied by their parent/guardian. It is the responsibility of the

parent/guardian to ensure that students are supervised when leaving the building.

No student is to be allowed to use the lift unless accompanied by an adult.

All Goethe-Institut staff that is teaching or administering the German classes for children is Garda vetted.

Any pre-existing medical condition (physical or mental) or any condition that requires medication, must be reported by the parent/guardian on enrolment.

The Goethe-Institut will not unless otherwise authorised administer medication to any student. The Goethe-Institut does not accept any liability for issues arising from a student's medical condition. Parents should not bring a sick student to class.

Punctuality and absence from class

Students are expected to arrive in time for their classes and parents are expected to pick them up in time. In case a student is absent, the parent/guardian is requested to notify the course administrator or teacher of the absence.

Student's Property

The Goethe-Institut will not be held responsible for loss or theft of any student's property from the premises.

Public Holidays

There will be no classes on Irish public or bank holidays and during term breaks stated in the course schedule.

Personal Data

The Goethe-Institut ensures compliance with European data protection law and refers parents /guardians to consult our website for our data protection policy.

Upon enrolment, the parent/guardians are required to provide the personal information on their student which are given on the enrolment form.

Complaints procedure

In the event of a complaint, please submit same in written form to the Goethe-Institut Irland, Language Department.

Liability of the Goethe-Institut

The liability of the Goethe-Institut and its staff is limited to intent and gross negligence. The Goethe-Institut also accepts no liability for the cancellation of its services due to force majeure (e.g. natural disasters, fire, floods, war, official orders and all other circumstances beyond the control of the contractual parties).

For complete Terms & Conditions please see our website:

<https://www.goethe.de/ins/ie/en/spr/kur/gia/kue.html>

www.goethe.de

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DECLARATION OF CONSENT

In executing my signature below, I consent to the transmission and storage by Goethe-Institut of my personal data ("data") provided under the terms of my registration and in conjunction with the performance of future agreements to its headquarters in Munich, Germany ("GI-HQ") and there to combine in its central customer database said data with any other of my personal data previously provided and stored there, if applicable.

Furthermore, I consent to the use of my Data by Goethe-Institut and Goethe-Institut Headquarter not only for performing the contractual agreement, but also for the purposes of market research, advertising and marketing associated with the range of services offered by Goethe-Institut and, in particular, for providing relevant advertisements or surveys ("Information"), e.g., about new courses offered by Goethe-Institut to me at the contact address I have either by post or – at my special request provided, – also by telephone, fax, email or text message.

Data concerning examinations I have taken may also be transmitted to Goethe-Institut Headquarter for storage and use in the central examination archives (for a maximum period of 10 years) for replacement certificates, as required.

To the extent the Data relates to examinations entitling my foreign spouse to relocate here with me, I hereby authorize Goethe-Institut Headquarter to confirm, at the request of the German authorities, the authenticity of a certificate I have submitted to a government agency.

Goethe-Institut will not use my Data for any other purpose than those specified in this consent agreement or provide any Data to a third party, unless there is a reasonable suspicion of abuse concerning the Data.

I have been informed that I may revoke my permission to use my Data for market research, advertising and marketing purposes at any time.

Place: Date:/...../..... Signature:

RIGHT OF REVOCATION

You may exercise your right to revoke by completing the section below, either now or at some future time:

I hereby revoke my permission, effective immediately, for the use of my Data for market research, advertising and marketing purposes.

Place: Date:/...../..... Signature: