## Registering and Logging In on Mein Goethe.de For candidates registered through language office or guardians

1. In case you have been registered by the language office or your guardian for the examination/course you will need to to sign up to the learning platform.

The entrance to the virtual world of the Goethe Institute is the **SIGN IN** button at <u>www.goethe.de</u>



3. This button will take you to the screen for registering and logging in. Click on Register

GOETHE		
LOG IN		
Email		
Password	۲	
Forgotten your password? Stay logged in?		
LOG IN		
New to the Goethe Institute? Find out more REGISTER		

4. Use the e-mail id used by guardian or the one provided to the language office at the time of registration. Set a password and choose the country here. Click on Register.

REGISTER			
Register free of charge and take advantage of all the Goethe-Institut offers: Learning platform and "German for you" community, Book German courses and exams, Library catalogue and loans, Newsletter and apps	F		
E-mail			
Password			
Country / Region			
Es gelten unsere Nutzungsbedingungen sowie die Datenschutzerklärung.			
REGISTER			
Cancel			

5. You will now see confirmation that you have registered successfully. Click on Close.

REGISTER
Account setup success. Please click on the confirmation link in the
email you've just received.
CLOSE

6. Check your inbox for an email with the sender <u>noReply-kdf@goethe.de</u>. Click on the link in the email to complete the verification process.

	Mi 23.06.2021 19:01
	noReply-kdf@goethe.de
1 - I	Mv Goethe.de / activate access
An	mante della
All 🗆 pay	inerits-defin
Welcon	ne to Mein Goethe.de. To activate your access and confirm your email address, please click on the following link:
<u>https:/</u>	/my.goethe.de/kdf/TC?t=3krhc3s5ctg78t294tk5&ort=pxxenIN
If this I	ink does not work, please copy and paste it into your web browser.
This is	a system generated email. Please do not reply as your correspondence will not be read or answered.
If you	have not registered for Mein Goethe.de, please ignore this email.

7. The link will take you back to the login screen. Enter your email address and password, and then click **LOGIN**.

LOG IN		
Email		
Password	۲	
Forgotten your password? Stay logged in?		
LOG IN		
New to the Goethe Institute? Find out more		
REGISTER		

8. The website will open. On the top in the drop down, click on My courses and exams



9. On the next screen you need to pair your e-mail account created on Mein Goethe.de using your **student number/customer number/ registration number starting with 006......** 

ADD A COURSE OR EXAM
To gain access to your language course or exam for the first time you need to fill in your customer number or registration code. Your customer number can be found on letters or invoices from the Goethe-Institut.
Customer number or registration code:
SEND

10. For successful pairing and access to your course/exam results, you must enter the same date of birth provided to the language office at the time of registration. The same can be access under My profile



START	DEUTSCHE SPRACHE	KULTUR ÜBER UNS	STANDORTE	
		MY PROF	ILE	
My home pa My profile Signup	age data	SIGNUP DATA	>	These details are necessary in order for you to sign up for My Goethe.de.
Persona Nicknar	al details ne and Photo	PERSONAL DETAILS		You can add your personal details here.
Address	and phone number	NICKNAME AND PHO	то	We require these details if you would like to become a member of a community.
My commun My Courses	nities	INTERESTS		To create your personalised home page.
My eLibrary		ADDRESS AND PHO	NE NUMBER	For using the online shop and the language course platform.

## ...you will see the following menu.

START DEUTSCHE SPRACH	E KULTUR ÜBER UNS STANDORTE	
	MY PROFILE	
My home page My profile	SIGNUP DATA	These details are necessary in order for you to sign up for My Goethe.de.
Personal details Nickname and Photo	PERSONAL DETAILS	You can add your personal details here.
Interests Address and phone number My newsletters	NICKNAME AND PHOTO	We require these details if you would like to become a member of community.
	INTERESTS	To create your personalised home page.
My communities My Courses	INTERESTS	, , , , , , , , , , , , , , , , , , , ,

11. If you wish to change your preferred language with the 'Signup data' option.

TART DEUTSCHE	SPRACHE KULTUR ÜBER U	JNS STANDORTE	
	MY PRC	FILE	
fy home page			
Signup data	SIGNOF DETRIES		
Nielesses and Direts	These details are ne	ecessary in order for you to sign up for My Goethe.de	L.
Intereste	Boxes marked with an * must be	filled in.	
Address and phone nu	mber		
ly newsletters	Customer number		
ly communities			
/ly Courses	Email address	peterpetermann@mail.de Change Email address	Will be used as logon name
	Password	•••••	Minimum length 6 of characters, Use onl letters a-z, A-Z and numbers 0-9
	Re-enter password	•••••	
	Country *	Germany	Your country of residence.
	Nearest Goethe-Institut		
	Preferred language •	English	My Goethe.de will be displayed in this language.
		In case further information is not available in my language, I would like to obtain it in the following language: English	
		Gorman	

12. On the '**Personal Details**' section, fill in the Salutation, First name and Last name fields at the very least; other details are optional.

TART DEUTSCHE SPRACHE	KULTUR ÜBER UN	S STANDORTE		
	MY PROP	FILE		
My home page				
My profile	PERSONAL DETAILS			
Personal details	Ontional personal data			
Pinteramo pert Piloto				
Interests	Salutation	[select]		
Address and phone number				
My newsletters	little			
My communities	First name			Plaza enter latin letters.
My Courses	Last name		- 2	
My eLibrary	Last name			
	Professional category	[select]		
	Birth date	day 🕶 month 💌 year 💌		
	Age group	[Select]		
	Country of birth			These details are only needed for printing certificates
	Nationality	· · · · · · · · · · · · · · · · · · ·		10000000100275
	2			

**Please note:** If you do not see any email with the sender address <u>noReply-kdf@goethe.de</u> in your inbox, it may be because of the following:

- The activation email comes from outside the scope of your email programme and email provider, from an unknown sender, and contains standardized content. Mails with these features are often not sent directly. Check your 'spam' or 'unknown' mailbox (or equivalent thereof), as our activation email may have gone there instead.
- If this is not the case, you may have made a mistake when entering your email address. Go back to the registration page on MeinGoethe.de. If you attempt to log in and receive a message that the address has already been registered, the problem lies elsewhere. If that is the case, please inform the language office or your instructor.
- The student number/customer number/ registration number starting with 006...... is a unique identification number created in the systems of Goethe-Institute worldwide.