



Goethe-Institut Cyprus - General Terms and Conditions-Exams (01.10.2024)

1. The Examination Guidelines and implementation rules of the Goethe-Institut apply (www.goethe.de/pruefungen).

1.1 The exam candidate retains the right to withdraw from the exam. In such cases as well as in the event of the exclusion of a candidate from the exam (cf. Exam Guidelines Art. 12), the examination fees are nonrefundable.

1.2 If the exam candidate does not participate in the written or oral exam or arrives at the examination room late, he or she may no longer participate in the exam. The examination fees are non-refundable. No result is published.

1.3 If an exam candidate does not start the exam or is interrupted due to ill health, the Examination centre must be notified within two working days and a medical certificate must be handed in. The examination fees are transferred to the next examination date or the following one respectively, subject to an administration fee of 20%.

1.4 For exam candidates with specific needs, it is possible to take the exam under certain conditions, upon request. Please contact the Examination centre at least 4 weeks before the exam date to ensure that the exam can be administered according to the examinees needs.

1.5 The examination centre can issue a replacement certificate if a certificate has been lost. There is a charge for issuing the replacement certificate (10 €). The overall results are archived for 10 years. After these 10 years, it is no longer possible to issue a replacement certificate. The TestDaF Institute is responsible for TestDaF certificates.

1.6 Personal data of exam candidates is not passed on to third parties.

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2. Registration

2.1 Registration can take place on the website, via e-mail or in person at the Language Course Office. Note: bookings via the Internet are only finalized when payment has been made.

2.2 If there are places available for the examination, registrations can be made after the deadline.

2.3 Individual dates for examinations can be arranged at any time with the examination centre. For individual exam dates, an additional fee is charged. The amount of this fee depends on the examination administered.

2.4 Only those candidates who have registered before the deadline in the prescribed manner and have paid the examination fees are allowed to participate in the examinations.

2.5 The examination fees must be received by the examination centre by the day of the examination. Payment may be made via Internet at registration or by bank transfer or at the examination centre with credit card or cash.

3. Examination procedure

3.1 The use of mobile telephones is prohibited for the entire duration of the exam, including the exam breaks. Mobile telephones must be switched off before the examination begins and remain in a locked side room or a designated area.

3.2 The exam candidates will be informed of the exact times of the written and oral parts of the examination by e-mail one week before the examination.

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4. Results and certificates

4.1 Exam candidates can access their results and digital certificates online through their MyGoethe-account on the Goethe-Institut website two weeks after the examination, the latest. In case of third proofreadings, the publishing of the results may take up to three weeks after the examination.

4.2 Printed certificates will only be issued at the examination centre on request. If required, these can be sent by courier service in the Republic of Cyprus. The Goethe-Institut Cyprus reserves the right to charge fees for printing and mailing.

Examination centre Goethe-Institut Cyprus
+357 22674608

<https://www.goethe.de/cyprus/exams>

The Goethe-Institut Cyprus reserves the right to make changes.

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