

# CALL FOR TENDER CCTV SERVICES



The Goethe-Institut London is inviting qualified vendors to submit proposals for the replacement of our current indoor and outdoor CCTV systems.

Our current CCTV infrastructure is based on the Samsung SRD-1650DC Digital Video Recorder and it dates back to 2012. It has become outdated in terms of image quality, coverage, and manageability. We are seeking proposals from CCTV providers to upgrade our system, which potentially includes the supply, installation, configuration, and optional ongoing maintenance of a modern and compliant CCTV solution.

**Location: 50 and 51 Princes Gate (excluding the restaurant) SW7 2PH, Exhibition Road**

The current infrastructure includes **six** indoor cameras and **four** outdoor cameras. There is a potential requirement for the installation of up to **four additional cameras (14 in total)** to enhance overall coverage.

## I. Required services

Suppliers are expected to:

- Conduct a site survey and recommend optimal placement for the current cameras and expand coverage to include additional locations not currently monitored.
- Provision of all essential hardware may be arranged.
- Install and connect all surveillance equipment, including cameras and network infrastructure, ensuring full functionality and possible integration with existing systems.
- Ensure compliance with UK data protection and surveillance regulations.
- Offer optional ongoing maintenance and support packages if it offers convenience or added value.

A full cost breakdown should be provided, covering equipment, installation and any optional services, such as available maintenance options.

For transparency, our internal IT team has proposed the use of Meraki MV22 cameras for indoor deployment and Meraki MV72 cameras for outdoor deployment. These models are compatible with our existing systems, support direct server integration (only available with these models), and offer cloud-based management. Your offer will be evaluated against this baseline specification.

Please submit installation-only proposals if you recommend we procure the cameras ourselves.

**Goethe-Institut London**  
50 Princes Gate  
Exhibition Road  
London  
SW7 2PH

T: +44 20 7596 4000  
Info-london@goethe.de

[www.goethe.de](http://www.goethe.de)

**GOETHE  
INSTITUT**

Sprache. Kultur. Deutschland.



## II. Eligibility criteria:

Registration in the Companies House. Please provide the registration number.

## III. Conditions of the Tender

The following conditions are prerequisite for the assigning of the tender:

- The CCTV company provide a proof of their sustainability/ environmental policy and any certification about their environmental standards, issued by a recognised certifying entity (for example ISO 14001).
- Beginning of project: 25.08.2025 or next possible date agreed.
- Sighting of the premises: this is mandatory, please send an email to [eleonora.polei@goethe.de](mailto:eleonora.polei@goethe.de) to set up an appointment. This will not be necessary in case your company already knows/ has already visited the premises.

## IV. Tender awarding criteria

- Price **50%** (total cost of hardware plus total cost of installation, additional services will also be considered)
- Service **40%** (based on answers to questions 1-8 on the questionnaire)
- Sustainability **10%** (based on answers to question 9 on the questionnaire)

If you wish to take part in this tender process complete the basic details of your bid on the form we are enclosing in PDF form and return it with your bid to ensure a transparent evaluation.

Please send your tender by e-mail to the following address:

**[eleonora.polei@goethe.de](mailto:eleonora.polei@goethe.de)**

and put only the following words in the subject line:

"Tender CCTV SERVICES"

Mails thus marked will only be opened after the end of the tender period.

We are happy to answer any queries you may have by e-mail, please contact Eleonora Polei ([eleonora.polei@goethe.de](mailto:eleonora.polei@goethe.de)). Please note that the reply will also be posted to this website and to any competitors who may have indicated their interest.

No negotiations will be entered into. If you are sending in more than one offer, then the last received only will be opened.

[www.goethe.de](http://www.goethe.de)

**GOETHE  
INSTITUT**

Sprache. Kultur. Deutschland.



**Your offer must be received by 14.08.2025, 18:00**

The time stamp on your mail for the time received will count.

This deadline is an exclusion period. Documents received late can no longer be considered unless the tendering company can prove that they are not responsible for the delay.

We intend to make our decision by **18.08.2025** and will inform unsuccessful bidders. The contractor is bound to their offer until **14.11.2025**.

[www.goethe.de](http://www.goethe.de)

**GOETHE  
INSTITUT**

Sprache. Kultur. Deutschland.