

## Appendix E – Evaluation Matrix

The selection process aims to ensure successful implementation of the “Skills Academy”. Each application will be scored by the jury on a scale from 1 to 5 for each of the criteria listed in the table.

### Applications will be reviewed based on the following criteria:

Where 1 = Poor - Insufficient demonstration of relevant experience, skills, etc. 5 = Excellent - Comprehensive and compelling evidence of experience, skills, etc.)

#	Criterion	Description	Poi nts
1	<b>Relevant experience and skills of the proposed experts and team, related to implementing and conceptualising education programmes</b>	<ul style="list-style-type: none"> <li>- Do the proposed experts and team have sufficient experience in project management? (5 points)</li> <li>- Do the proposed experts and team have sufficient technical expertise for the successful implementation of a learning programme? (5*2 points)</li> <li>- Does the applicant have sufficient in-house management capacity? (Including staff, equipment and ability to handle the budget)? (5 points)</li> </ul>	20
2	<b>Demonstrated experience of the proposed experts and team in conducting non-formal education in Georgia</b>	<ul style="list-style-type: none"> <li>- Do the proposed experts and team have sufficient technical expertise for the conceptualisation of a learning programme? (5 points)</li> <li>- Do the proposed experts and team have country-specific expertise relevant to the programme context? (5 points)</li> </ul>	10
3	<b>Quality and feasibility of the proposed design and implementation approach</b>	<ul style="list-style-type: none"> <li>- Does the submitted offer realistically indicate the implementation of the “Skills Academy”? (5 points)</li> <li>- Do the proposed experts and team have access to relevant networks to ensure high-quality learning interventions? (5*2 points)</li> </ul>	15
4	<b>Experience and competence of the proposed team in managing application processes within similar educational or training programmes</b>	<ul style="list-style-type: none"> <li>- Do the proposed experts and team demonstrate sufficient experience in managing applications to educational programmes and the selection of participants? (5 points)</li> <li>- Do the proposed experts and team have pre-existing channels to promote educational programmes and attract applications? (5 points)</li> </ul>	10
5	<b>Adequacy and complementarity of the proposed team</b>	<ul style="list-style-type: none"> <li>- Are qualifications and experience of the proposed team members adequate to successfully implement the “Skills Academy”? (5*2 points)</li> <li>- Do the different roles and responsibilities demonstrate the ability to effectively implement the “Skills Academy” and to contribute to its overall quality? (5 points)</li> </ul>	15
6	<b>Financial Offer</b>	<ul style="list-style-type: none"> <li>- Is the relation between the estimated amounts as per budget and the expected deliverables adequate? (5*2 points)</li> <li>- Are the activities appropriately reflected in the budget? (5*2 points)</li> <li>- Have all expected costs been adequately included in the budget? (5*2 points)</li> </ul>	30