



The Goethe-Institut is the Federal Republic of Germany's cultural institute, active worldwide. We promote the study of German abroad and encourage international cultural exchange. After the refurbishment and restoration of the Goethe-Institut Irlanda 1790 Georgian townhouse and the addition of a modern, contemporary mews building including a garden, we are now looking for a service-orientated, friendly, flexible, and motivated person to join our team as

Caretaker/ Technician (m/f/d)

Temporary full-time position for 2 years, starting 1st October 2025 or later

Working hours during language class terms: 1 to 10pm Monday to Thursday, Fridays negotiable. Seasonal variation in working hours according to organisational requirements

Job Description:

- Regular inspection of the building, equipment & facilities, operate the building management software
- Check security aspects, health & safety, fire safety, operation and cleanliness of the building
- Recognise and assess faults and damages of the building, equipment and facilities, take appropriate action
- Perform basic repairs and paint jobs, and getting quotes for arranging repairs externally
- Act as contact person for maintenance companies
- Cleaning of the external areas, maintaining of plants and gardening
- Support for receiving and sending deliveries, post and packages
- Supporting preparations of events, exhibitions and language classes, e.g. setting up furniture and IT/ technical equipment
- Running errands and purchases
- Cover for reception and lock up of the building in the evenings

Requirements:

- Professional handyman-abilities obtained through apprentice/ on-the-job training
- General knowledge of building management software, or willingness to familiarise with it
- General IT-knowledge
- Basic knowledge of Health & Safety and Fire Safety, occupational First Aid is a bonus
- Very good spoken and written English. German is a bonus

We offer:

- Full-time temporary position (2 years contract with a view to extension)
- Multifaceted tasks as part of a multicultural team, supportive and respectful working environment, regular training provided
- Starting annual gross salary of € 31,701. - incremental rise every 2 years
- 39 hours per week, 24 days annual leave plus 3 German bank holidays

Please apply with CV and cover letter by e-Mail: recruitment-dublin@goethe.de (Application Technician/ Caretaker** in subject line) until 22nd September 2025 EOB**

The Goethe-Institut embraces the diversity of all its employees. We welcome applications from all interested individuals, regardless of their cultural and social background, age, religion, gender, ideology, disability, or sexual identity.

We regret that due to current employment permit and visa regulations, we can only consider applications from EU citizens or those who already hold a valid residence and work permit for Ireland.

**GOETHE
INSTITUT**

Sprache. Kultur. Deutschland.