



Job advertisement

Project Manager (m/f/d)

As of **January 1, 2026**, the Goethe-Institut Belgrade is looking for a committed colleague to join the project **“Beyond the cities – Towards a transnational network of artists' residences in the Western Balkans”** (duration 01.01.2026 - 30.06.2028 / 30 months)

Employment level 50% (part time)

Monday through Friday

The **Goethe-Institut** is the cultural institute of the Federal Republic of Germany, active worldwide. We promote the knowledge of the German language abroad and foster international cultural cooperation. In addition, it is our task to convey a comprehensive picture of Germany through information about its cultural, social, and political life.

The **“Beyond the Cities” project** aims to establish a regional network of artist residencies in the Western Balkans in order to support cultural activities in underdeveloped rural areas of Bosnia and Herzegovina, North Macedonia, and Serbia. It is operated by the Goethe-Institut Belgrade in cooperation with partner organizations in these countries and in Germany.

The project manager's responsibilities include:

- Supporting the project leader in project preparation, implementation, and evaluation
- Communication with partner organizations and target groups in the Western Balkans and Germany
- Scheduling and preparation of the project team's meetings
- Travel and event organization (logistical/financial)
- Budget planning and financial project management (from contract award to invoicing)
- Budget, deadline, and target controlling
- Monitoring and evaluation of project progress



- Reporting (ongoing and final)

Your skills include:

- Experience in project management
- Organizational skills
- Communication and teamwork skills
- Flexibility
- Languages: English and Serbian, preferably also German

We offer:

- An interesting job with great creative potential and meaningful impact
- Collaboration with an experienced team in a pleasant working atmosphere
- An appropriate salary in a fixed-term position with the Goethe-Institut Belgrade

The position is based on a contract under local law. Taxes and social security contributions are paid locally. The applicant must have Serbian citizenship or a work permit for Serbia.

Please send your application documents (cover letter, resume, relevant certificates and references) **by November 14, 2025**, exclusively **by email and in English** to:

Dr. Christoph Veldhues

Institute director

christoph.veldhues@goethe.de

By submitting your application documents, you consent to the storage of your personal data for the duration of the application process.

www.goethe.de

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