

## STELLEAUSSCHREIBUNG



**Job Posting:** **Project Team Manager in Addis Abeba**

Location: Goethe-Institut Äthiopien in Addis Abeba  
Project: **Strengthening African-European Museum Partnerships**  
Position: Projekt Team Manager in Addis Abeba  
Start date: **15.03.2026**  
Type of employment: Full-time (40 hours/week)  
limited term until: 14.03.2028 with the option of extension until 31.12.2030  
Deadline for applications: **23.02.2026**  
Email address for applications: [angelika.eder@goethe.de](mailto:angelika.eder@goethe.de) & [philina.wittke@goethe.de](mailto:philina.wittke@goethe.de)

The Goethe-Institut Äthiopien is looking for one **Project Team Manager** from 15 March 2026 until 14 March 2028 with the option of extension until 31.12.2030, 40 working hours per week. The position is connected to the availability of funds from the European Union.

The Goethe-Institut is launching the project STRENGTHENING AFRICAN-EUROPEAN MUSEUM PARTNERSHIPS. The project is implemented by the Goethe-Institut and Expertise France with funding from the European Union and co-financing from Germany, France, the Netherlands and Belgium. It aims to strengthen cultural and socio-economic relations between Africa and Europe. Specific Objectives are: enhance cooperation and exchange among Africa and Europe to protect, promote and provide access to cultural heritage and its relation to contemporary arts within a framework of more financially secure and audience-focused cultural institutions; enhance intercultural dialogue, contribute to new Africa-EU narratives positively transforming fundamental aspects of EU-Africa relations, especially with regards to mutual understanding among museum actors and audiences in Africa and Europe

The Goethe-Institut is the cultural institute of the Federal Republic of Germany with a worldwide reach. We promote the study of the German language abroad and foster international cultural cooperation. A particular focus of the activities in this region is strengthening the pan-African dialogue and promoting mobile access to information and education.

Through our programs, we encourage intercultural dialogue and cultural participation, we strengthen the development of civil society structures and value exchange. All over the world, we connect people, ideas and cultural innovations. In doing so, we value diversity, equity and inclusion. Further information can be found at [Goethe-Institut Äthiopien | Language. Culture. Germany.](http://Goethe-Institut Äthiopien | Language. Culture. Germany.)

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**Main Tasks:**

- The Project Team Manager is responsible for the management of the project team (finance, monitoring & evaluation, communication, project teams for work modules),
- He/she ensures that the project is implemented in accordance with the terms of the contract, the project description and the Goethe-Institut's internal rules and procedures, that technical, administrative and other assistance (information, advice, contacts, finance, logistics, equipment, etc.) is provided as required, and that consistent quality control is carried out for all project results.
- He/She is responsible for the planning, coordination, implementation and monitoring of activities to be carried out under the contract in all countries where the project is implemented.
- He/she ensures that all project activities, the agreed work plan and budget, and project outputs and reports are appropriate, consistent, timely and of high quality.
- He/she is in close contact with the contracting authority (EUD Addis Abeba) and external partners.
- In operational matters, he/she will be the official person responsible for communicating on behalf of the project with the sponsor, stakeholders and potential applicants in the region.
- He/she will assist the Project Lead to prepare relations with the Steering Committee and the Advisory Board.
- He/She reports to Project Lead and the Goethe-Institut in Addis Abeba on all relevant project activities and ensures the communication between the project team members in Addis Abeba, Johannesburg and Lagos.

**Profile:**

- Excellent management and planning skills for cultural and third-party (ideally EU) funded projects.
- Relevant knowledge of African cultural scene and networks, especially in the museum sector.
- Extensive knowledge of event organization.
- Strong communication skills.
- Exceptional team management and teamwork skills.
- Willingness to familiarize self with Goethe-Institut planning and management tools.
- Very good knowledge of English and German, or willingness to learn German.
- Ability to work under pressure.
- Willingness to travel nationally and internationally.

- Work permits in Ethiopia for other nationalities.
- Strong intercultural skills.

### **What makes you stand out:**

- Degree in cultural project management or general project management OR at least four (4) years of relevant professional experience
- Relevant experience working on large-scale cultural and educational programmes,
- Relevant experience in monitoring and evaluation, especially of cultural projects
- Very good knowledge of MS Office (Excel, Word, PowerPoint, Outlook)
- Excellent written knowledge of English is required
- Strong project management, coordination and organizational skills
- Ability to work independently and under pressure, as well as willingness to travel
- Perfect attention to detail

### **What we offer you:**

- A modern ambience in the heart of Addis Ababa and a friendly and committed team.
- Remuneration in ETB and social benefits are based on the remuneration scheme of the Goethe-Institut Ethiopia including a pension scheme. We offer remuneration according to appropriateness and local custom.
- Equal opportunities and inclusion are important to us.
- Only complete applications will be considered.

### **Application procedure**

Please send your CV, copies of certificates, diplomas and any other documents attesting to your experience and a short motivation letter **in one pdf** by email to [angelika.eder@goethe.de](mailto:angelika.eder@goethe.de) and to [philina.wittke@goethe.de](mailto:philina.wittke@goethe.de) by 23 February 2026 at the latest.

Please do not consider your application successful if you have not received a reply by 9 March 2026.

Please state clearly in the subject line **what position you are applying for**. Emails with unclear references will be ignored.

**Please also enclose the following declaration of consent with your application:** 'I consent to the processing of my personal data contained in the application documents for the purposes of the admission procedure at the Goethe-Institut.'

Visa and entry requirements:

Due to Ethiopian labour law, we can only accept applications from residents of Ethiopia or persons with an Ethiopian work permit or a work visa. Therefore, if you are a foreign national, please provide your work permit with the application.

Do you have any questions?

Please do not hesitate to contact Dr. Angelika Eder at the Goethe-Institut Äthiopien at  
[angelika.eder@goethe.de](mailto:angelika.eder@goethe.de)