

ADDITION TO THE GENERAL TERMS AND CONDITIONS OF GOETHE INSTITUT E.V

EXAMINATION

**AT Goethe-Institut
Sri Lanka**

PREAMBEL

In addition to the General Terms and conditions of the Goethe-Institut e.V., which regulate all aspects of the transactions via the Webshop of Goethe-Institut. The General Terms and Conditions of the Goethe-Institut e.V. are sent to each customer throughout the booking process and apply to the booking process of both examinations and courses.

The examinations listed on the website www.goethe.de/Sri_Lanka Goethe-Zertifikat or Fit are offered by Goethe-Institut/Sri Lanka pertaining the regulations and quality standards given out by Goethe-Institut e.V. in Munich. The examination guidelines and other documents regarding general regulations can be found on our website www.goethe.de/Sri_Lanka. They are also sent along with the booking confirmation. Each examination participant is requested to read through these documents carefully and familiarize themselves with the procedures and guidelines described therein.

REGISTRATION

Examination dates as well as registration dates can be found on our website www.goethe.de/srilanka

Examination fees are published on the website of Goethe-Institut with the examination dates. The fee stated online is the final fee for the examination and includes 20.5 Taxes. No other costs apply throughout the booking process via webshop.

Registration can only be executed online through the official webshop of in Goethe-Institut e.V. Accessible via the website www.goethe.de/srilanka. The registration is on an individual basis.

Examination seats are not sold through third parties. Any such claims are on a fraudulent basis and are subject to further investigation.

Please ensure that the information entered into the system at the time of registration is correct and consistent with the information in your official passport. Please verify the correctness of your personal information on your personal information on your booking confirmation. This is the information that will appear on all communication and all documents issue, including the certificate.

In case you encounter any errors, please contact the Language Course Office immediately. The contact information can be found on the official website www.goethe.de/srilanka.

Any correction of your personal details post registration will be executed against an administrative fee of LKR 3000 (including 20.5 Taxes)

Goethe-Institut/Sri Lanka reserves the right to refuse a request for changes if it exceeds clear typos or minor mistakes.

In case of substantial differences between the information entered at registration and your official documents, Goethe-Institut Sri Lanka reserves the right to exclude such person from the examination. The examination fee will not be refunded and the person does not have the right to be considered for the next examination date.

The examination fee is due at the time of registration. Examination fees, once paid, are non-refundable and non-transferable. For booking via the website, the General Terms and Conditions of Goethe-Institut e.V. are applicable.

Once the registration is done, **the date of the examination or any chosen modules cannot be changed.** However an exception can be made in case of illness against an official medical certificate, stating the name of the person, name and the official stamp of the medical staff as well as the dates and duration of the illness. The medical certificate has to be sent by email at least one day prior to the scheduled examination date. Changes due to illness can only be claimed for the examination candidates for themselves, not for illness of others. Other exemptions cannot be claimed, in case this exception is granted, the fee would be transferred to the next available examination date at the same examination center against an Administration fee of 3000/=. The Goethe-Institut Sri Lanka reserves the right to deny any change due to illness. If appropriate proof cannot be obtained.

Those who have attended a course at Goethe-Institut Sri Lanka, will be considered internal candidates at the time of registration till 6 months from the end of the current course. All others are considered external candidates.

For candidates with special needs, special rules apply. Please contact the respective Goethe-Institut Sri Lanka at the address listed at the end of this document and provide medical documentation for the same BEFORE registration. More information can be found here: [Ergänzungen zu Durchführungsbestimmungen: Prüfungsteilnehmende mit spezifischem Bedarf\(Personen mit körperbehinderung\)](#)

All communication regarding the examination, such as the booking confirmation, room plan and other relevant information, will be sent via e-mail address provided by you through the registration process.

EXAMINATION

Detailed information on admission times, specific procedures, locations and other relevant information regarding your examination will sent via the e-mail address provided at the time of registration latest 4 days prior to the examination date.

The admission time for your respective examination date is mentioned in this

Additions to the General Terms and Conditions – Examinations

Goethe-Institut/Sri Lanka

2026

information mail. A waiting area outside the premises cannot be provided. Examination candidates are requested to plan accordingly.

Admission onto the premises is only allowed for the examination candidates others accompanying the examination candidates will be prohibited to enter during the examination time.

Jewellery, religious threads, caps, long-sleeved shirts or T-shirts, cargo pants, mobile phones, watches (both analog and digital), smartwatches, and any kind of electronic devices, as well as personal stationery are not permitted during the examination. Pens will be provided in the examination room.

Important information on proof of identity: A valid proof of identity is required both at the time of Admission to the premises as well as throughout the examination. **Each examination candidate is required to bring the booking confirmation (Buchungsbestätigung)** for that particular examination issued at the time of registration as well as an ORIGINAL and VALID national passport.

In case we cannot identify you with the documentation provided, we reserve the right to ask for more means of proof of identity. In case we cannot verify your identity sufficiently, we reserve the right to exclude you from the examination. You will not have the right for a refund of the examination fee nor for a rebooking onto another examination date.

As Cell phones and other electronic devices are not prohibited on the premises during the examination, proof of identity has to be given in original format.

We advise you not to bring any valuables and to carry only a small bag for your personal belongings. You will be required to leave your bag in a designated area within the premises. Please note that management will not be held responsible for any loss or damage, and CCTV footage will not be made available upon request.

FRAUDULENT AND DISRUPTIVE BEHAVIOUR

In case of disruptive behaviors during the examination time, Goethe-Institut reserves the right to exclude the respective person from the examination and the premises and to take further steps.

In case of fraudulent behavior, such as the use of outside materials as notes, technical devices, tampered clothing, bottles, but not limited to these cases, the Goethe-Institut will take legal action and exclude you from this as well as any further examination in accordance to the regulations of Goethe-Institut e.V. The sheer possession of such devices or materials, as detected before, during or after an examination, is enough to take further steps.

In case of exclusion from an examination date, any paid fee will not be refunded.

RESULT AND CERTIFICATE

The examination results will be published on the date given for the respective examination date throughout the registration process. The results will be published on that date only, not prior and or on individual request

All results will be uploaded on “MeinGoethe.de.” Examination candidates can access the results when login in with the account created or used at the registration process.

On certain occasion the system may release results in stages, whereby only a portion is made available initially and the remaining results are published subsequently. Nevertheless, as per the established agreement, all results will be released in accordance with their respective scheduled dates. The results are published as follows:

A1/A2 2-3 weeks from date of examination

B1/B2 4-5 weeks from date of examination

All examinations, the certificates of the passed examination/ modules at Goethe-Institut Sri Lanka will ONLY be available digitally on “MeinGoethe.de”. Candidates are not entitled to paper certificates.

Steps for checking the result and downloading the certificate are shared in our website under German Exams.

In case of loss of a previously issued certificate, issued for exams conducted until end of April 2024 replacement certificates shall be issued against administrative charges of LKR 3000 including 20.5 Taxes. This clause is valid only for an examination taken within the last ten years.

No replacement certificate will be issued for certificates issued digitally.

VIEWING

Examination candidates can request a viewing of the examination paper.

The viewing request must be submitted in writing to info-colombo@goethe.de within 14 days of the official announcement of the examination results. The Language Course Office will arrange an appointment based on the availability of the Head of the Language Department. Please note that an administrative fee of LKR 3,000.00 will be charged.

The viewing can only be done by the examination candidates themselves and in person and cannot be done online, with the exception of minors who can be accompanied by their parent or guardian.

The viewing is done in the presence of an examination official/an examiner. Only the applicable answer sheet and the evaluation sheet shall be presented for the same. You are not allowed to take any photographs or make copies during this process. No question papers will be presented for the same and neither are you entitled to any individual counselling.

There is no facility of re-evaluation or rechecking of the examination results. "Viewing of paper" is an opportunity for candidates to get an orientation in their performance.

COMPLAINT MANAGEMENT

In case of any examination-related complaints, please write to the Deputy Director/Head of the Language Department Rakitha.Karunaratne@goethe.de

VERIFICATION OF CERTIFICATES

Paper certificates as well as digital certificates can be verified at www.goethe.de/verify. In case of an inconclusive verification, please contact pruefungen@goethe.de. Send a scan of the certificate (front and back) or a copy of the digital certificate along with your request.

LIABILITY OF THE GOETHE-INSTITUT

The liability of the Goethe-Institut /Sri Lanka and its staff shall be limited to intent and gross negligence. The Goethe-Institut /Sri Lanka will have no liability for cancellation of its services due to force majeure (e.g. natural disaster, fire, floods, war, official orders and all other circumstances beyond the control of the contractual parties)

GENERAL INQUIRIES	EMAIL ID
General inquiries on examinations	examinations-colombo@goethe.de
Request after the booking is completed	examinations-colombo@goethe.de
Request after the exam	examinations-colombo@goethe.de
Request for viewing	examinations-colombo@goethe.de
Feedback on the examination process	examinations-colombo@goethe.de
Requests by candidates with special needs	examinations-colombo@goethe.de