

The Goethe-Institut Malaysia is looking for IT-Support Coordinator

The Goethe-Institut is a non-profit organization encouraging international cultural cooperation. Operating 154 institutes in 100 countries, our institute is also the worldwide market leader in teaching German as a foreign language.



The Goethe-Institut Kuala Lumpur is seeking a committed and reliable IT-Support to support our team with technical operations and user support. If you are enthusiastic about technology, problem-solving, and working with people in an international educational environment, we would be delighted to hear from you.

IT-Support Coordinator	
Your Role:	<ul style="list-style-type: none"> • Monitor and manage the local server system and other IT infrastructure. • Monitor and manage Backups, WSUS as well as Goethe-Institut's registered devices. • Manage Software Updates and User Account Management. • Responsible link between local IT system and Headquarter's Hotline IT-Support. • Handling of network issues and operating system configurations. • Support for digital exams and technical matters in the Auditorium. • Cyber security and computer protection
Your Profile:	<ul style="list-style-type: none"> • Diploma or bachelor's degree in information technology, in related field or equivalent qualification • 2-4 years of experience in IT support, System Administration, Infrastructure support or equivalent experience • Hands-on experience with Windows systems, local servers, networks and user devices • Excellent command of English and Bahasa Malaysia (written and spoken) • German language skills preferred • Willingness to provide on-site support and occasional after-hours assistance • Malaysian citizenship or valid work permit in Malaysia
What we offer:	<ul style="list-style-type: none"> • Part-time employment (24 hours per week) • An attractive salary starting at min. RM 3,213.00 • Annual leaves and public holidays above the usual level • 13 % co-payment to the National Pension Fund (Employees Provident Fund) • Opportunity to gain practical experience in an international cultural institution
Deadline and contacts:	Please submit your application by 31 May 2026 to Michelle Wong (admin-kl@goethe.de)