



JOB ANNOUNCEMENT

TEAM-LEAD FOR EU-FUNDED PROGRAMME

**GOETHE
INSTITUT**

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JOB ANNOUNCEMENT

The Goethe-Institut Armenien, the cultural institute of the Federal Republic of Germany, is seeking a motivated Team Lead for an EU-funded Programme at the Goethe-Institut Armenien from September 2026 until April 2029.

POSITION TITLE

Team Lead – EU-funded Programme

CONTRACT TYPE

Half time position (20h/week)

DUTY STATION

Yerevan, Armenia

CONTRACT DURATION

September 2026-April 2029

ABOUT THE PROGRAMME

The programme aims to strengthen EU-Armenia cooperation through culture, youth engagement, and sustainability initiatives, while increasing the visibility and public understanding of EU engagement in Armenia. Implemented in close cooperation with the EU Delegation, EUNIC members, national stakeholders, and civil society actors, the programme combines cultural ecosystem development, youth participation, and sustainability-focused public engagement.

ROLE

The Team Lead is responsible for the overall strategic and operational management of the programme. The position ensures coherence across all project parts, supervises project implementation, maintains stakeholder relations, and leads reporting and quality assurance processes

MAIN TASK AND RESPONSIBILITIES INCLUDE:

Strategic Management

- Overall leadership and coordination of the programme
- Ensure coherence between culture, youth, and sustainability work packages
- Serve as primary liaison with the EU Delegation and key partners
- Identify and mitigate implementation risks

Team Management

- Supervise project staff and consultants
- Ensure effective coordination between work packages

- Facilitate regular project planning and review meetings
- **Programme Oversight**
- Monitor progress against objectives and deliverables
- Ensure quality control of activities and outputs
- Support implementation during critical programme phases

Reporting

- Lead preparation of technical and narrative reports
- Ensure compliance with contractual requirements
- Present programme results to stakeholders and partners
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QUALIFICATIONS

Essential

- Master's degree in cultural management, public administration, international relations, social sciences, or a related field
- Minimum 7 years of relevant professional experience
- Minimum 3 years of experience managing donor-funded programmes
- Proven experience leading multidisciplinary teams
- Excellent project management, coordination, and reporting skills
- Excellent written and spoken English

Desirable

- Experience with EU-funded projects and procedures
- Experience in culture, youth, sustainability, or civil society programming
- Experience in strategic communication and public diplomacy
- Strong professional network in Armenia

Required Competencies

- Leadership and decision-making
- Strategic thinking
- Stakeholder management
- Excellent communication skills
- Ability to work in multicultural and multi-stakeholder environments

Application Procedure

Interested candidates should submit:

- CV (maximum 4 pages)
- Cover Letter (maximum 2 pages), outlining the applicant's motivation for the position and demonstrating how their qualifications and experience meet the requirements of the role
- Contact details of two professional references

Applications should be submitted in English no later than August 23 to **hasmik.muradyan@goethe.de** and **jan-tage.kuehling@goethe.de**

Please indicate the subject line:

"Application – Team Lead"

On-site interviews are scheduled for August 27 & 28.

Please Note

The advertised position is contingent upon the successful approval of external funding. Employment contracts can only be offered once funding has been formally confirmed.